

# Information For Parents 2020 / 2021

Gwynedd Council

Tel: 01766 771000

Web: [www.gwynedd.llyw.cymru](http://www.gwynedd.llyw.cymru)

The Headquarters of the Education Department is at:  
Education Department, Council Offices,  
Caernarfon LL55 1SH

**If you would like this information in any other language or format for example large print or Braille please contact the Education Department.**

## Contents

<b>1. Introduction</b>	<b>1</b>
<b>2. Admission to School</b>	<b>2</b>
<b>3. Additional Learning Needs</b>	<b>6</b>
<b>4. Language Policy</b>	<b>7</b>
<b>5. School Transport</b>	<b>8</b>
<b>6. Assistance for Pupils</b>	<b>10</b>
<b>7. Other Information</b>	<b>11</b>
<b>8. School Holidays</b>	<b>12</b>
<b>Appendix - List of Schools</b>	<b>13</b>

## I. INTRODUCTION

### Dear Parents

This booklet has been prepared to give parents details of admission arrangements to schools in Gwynedd, some facts about the schools and information about other matters of interest to parents. It will be of help to parents of children beginning school for the first time, parents of children moving into the area and to parents who are contemplating a change of school for their children. Each school also produces a school prospectus, copies of which are available from the schools.

The general aims of the Gwynedd educational system is the provision of education of the highest possible quality for all pupils, in accordance with their age, ability and interest/aptitude, so that they become rounded personalities, develop and use all their talents, and equip themselves to be responsible members of a bilingual community.

The Council is committed to providing first class education for the children of Gwynedd in partnership with schools, governors and parents. All schools value the support of parents and we hope you will take the opportunity to find out about your local school and continue your involvement in the school during your child's attendance.

Like many other authorities, Gwynedd currently has a strategy to reorganise the County's schools. At the time this booklet is printed (September 2019) the Council is at various stages of consulting on a number of proposals. Further information regarding these proposals is available on [www.gwynedd.llyw.cymru/ysgolion](http://www.gwynedd.llyw.cymru/ysgolion).

We would like to wish you and your child every success for the future.

## **2. ADMISSION TO SCHOOL**

### **When can my child start Nursery Education?**

#### **Part Time Pre School Early Education**

The Authority offers 10 hours a week of Early Education free of charge to children in the term following their third birthday for the remainder of the Academic year. The places are offered by partners in the voluntary and independent sectors who are registered with the Early Years Unit. A list of the providers is available by contacting the Family Information Service on **01248 352436**.

#### **30 Hour Childcare Offer**

Eligible working parents of 3 and 4 year olds could receive up to 30 hours a week of Government funded early education and childcare for up to 48 weeks of the year. For more information contact the Gwynedd & Anglesey Childcare Unit on **01248 352436**.

#### **Part Time School Nursery Class**

The Authority offers children a part time (10 hours a week) nursery place in a school, in the September following their third birthday for a full academic year. Schools will normally have either a morning or an afternoon nursery session. In schools which have both morning and afternoon session there is no legal right for parents to choose which session their child attends. In the few areas where the Authority does not provide for the education of children in the September following their third birthday in a school, nursery provision is offered by funding places provided by the voluntary groups i.e. Mudiad Ysgolion Meithrin and Pre-School Playgroups.

It should be noted that under Welsh Government rules a decision to admit a child to a nursery class does not guarantee or improve the chances of gaining a place in the reception class of that school. A separate application must be made.

### **When can my child start school?**

#### **Full Time Reception Class**

The Authority offers children a full time place in a reception class in the September following their fourth birthday. Where a place is offered in the reception year parents have the option of deferring their child's entry until later in the same school year up to the term following their child's fifth birthday.

Admission may be granted to a school earlier than that offered under the admission policy in exceptional cases, which are referred for specific reasons in the context of the Children's Act 1989 by :-

- (i) The Social Services or
- (ii) The relevant Sector Medical Officer

It should be noted that under Welsh Government rules a decision to admit a child to a nursery class does not guarantee or improve the chances of gaining a place in the reception class of that school. A separate application must be made.

## How do I apply for a School place?

The Education Department is the admissions authority of the community and voluntary controlled schools and is responsible for making decisions on admissions. Headteachers of these schools have no role in the admissions process and will not discuss the availability of places. All applications for admission must be submitted to the Authority in writing, using the forms provided (available at the schools or on [www.gwynedd.llyw.cymru/schooladmissions](http://www.gwynedd.llyw.cymru/schooladmissions)). All decisions will also be given in writing. The Authority is not able to discuss the availability of places over the telephone. All preferences are treated equally. You are encouraged to state more than one preference. You may use a separate sheet to state more than three. If a place is available at more than one school, only the highest of your preferences available will be offered to you. If the Authority is unable to offer you any of your preferences, any new preferences received will be treated as late applications. The authority may not be able to offer places to late applicants if those schools are already full.

As the Governing Body of voluntary aided schools are their own Admission Authority, admission to the two voluntary aided schools in Gwynedd is the responsibility of the Governors. Details of the full admissions policy of these schools is available from the headteachers of the schools.

## Transferring from an Infant School to a Junior School

All parents whose children are due to leave an Infant school need to apply for a place at another school. There is no automatic link between Infant and Junior schools.

## When should I apply?

The admissions time table for all schools in Gwynedd including the 2 voluntary aided schools is:

	Forms available	Closing date for return of completed applications	Parents informed
Nusery	September 2019	01/2/2020	16/04/2020
Reception	September 2019	01/2/2020	16/04/2020
Infant to Junior	September 2019	01/2/2020	16/04/2020
Secondary	September 2019	20/12/2019	01/03/2020

It is essential that parents apply by the closing dates as places will be offered to those who have applied on time before any late applications, even if the late applications are from the catchment area. However the Authority is able to consider late applications which arrive before offers are made as being on time in exceptional circumstances (e.g. illness). The Authority will consider late applications as soon as possible in batches.

## How does the Authority allocate places?

The Authority operates a catchment area policy and pupils normally attend the school in whose catchment area they reside and where the Authority will have made provision with regard to accommodation, staffing and other resources including school transport. Each school has a defined catchment area and official maps showing the boundaries can be seen at the Education Office or in the individual schools.

The Authority will comply with parental preference until the school's admission number has been attained. The admission number reflects the school's ability to accommodate pupils based on the floor area of the school and is calculated using the Welsh Government's formula.

### **What if there are more applications than places?**

Where community and voluntary controlled schools are oversubscribed the following oversubscription criteria will be used to prioritise applications.

1. Priority will be given to looked after (In care) or previously looked after children.
2. The Authority will consider cases referred to the Authority by Social Services or the relevant Sector Medical Officer where a child's admission to a particular school is necessary for their medical or social well-being or where a child's statement of special educational needs names a particular school.
3. Pupils who live within the defined catchment area of a school. If such applications exceed the admission number places will be prioritized using criteria 4-6 below.
4. Pupils who currently and who will still have a brother or sister attending the school when the pupil is due to start (with priority being given to children who live closest to the school).
5. Pupils who attend a maintained primary school within the catchment area of the secondary school (with priority being given to children who live closest to the school). This criteria is only relevant to applications to a secondary school.
6. The distance of the home address from that of the school.

If the child spends time split between both parents a child's home address for admissions purposes is the address where he/she spends the majority of the school week. Please ensure that any changes of address before and after the closing date are reported to the Education Department. Any place offered as the result of a fraudulent address may be withdrawn.

All distances will be measured by the shortest walking distance from the front door of the building your home is within to the nearest recognised entrance of the school and measured using the Authority's digital mapping systems. Pupils from outside the Local Authority are treated no less favourably than those from Gwynedd when applying the distance criteria. Brother or sister includes half-siblings, step siblings, adoptive and foster children living in the same household.

In any cases of twins or other multiple births where the Authority is only able to offer some of the places required the parents may take up the places on offer or keep them open until 31<sup>st</sup> of August in the hope that other places may become available from the waiting list.

The Authority may in exceptional circumstances admit children in excess of the admission number if such acceptance will not adversely affect the school both in the short and longer term and will not have a detrimental effect on neighbouring schools. Legislation limits class sizes to 30 if the admission number has been reached in infant classes.

### **What happens if my child is refused a place?**

Should an admission authority (including governing bodies of voluntary aided schools) not be able to offer a place to a child during the normal admissions round, their name will be kept on a waiting

list until the 30<sup>th</sup> of September. For community and voluntary controlled schools if an application outside the normal admissions round is refused the child's name will be added to the waiting list until the end of that term. Parents should re-apply during the first week of the following term for the pupil's name to remain on the waiting list for another term.

Priority for places will be given according to the above criteria and not according to the date on which an application for a place was originally submitted. The Authority is unable to give any indication of the likelihood of being offered a place from a waiting list.

Parents may also appeal against the decision of an admissions authority not to admit the child to an independent panel within 14 days. Appeals will then be held within 30 school days (30 working days during summer holidays) of the closing date for appeals. There is no right of appeal in the case of a decision to refuse a part-time place in a nursery class.

### **Can I transfer my child during an academic year?**

Parents wishing to transfer their child from one school to another should make an application using the forms available from the schools or the Education Department, but only after full discussion in the first instance with the two relevant headteachers.

Applications for transfer normally take between one and three weeks to be processed. Once permission is granted, the exact start date can then be discussed with the school.

Parents are strongly advised, however, to refrain from transferring pupils during the academic year in order to avoid interrupting their school courses.

### **I wish to apply for a school outside Gwynedd. What should I do?**

Parents residing in the county who wish to send their children to a school maintained by another Authority should seek admission to the school of their choice by following the admission procedure laid down by that Authority.

### **What are the over subscription criteria of the Voluntary Aided Schools?**

#### **Ysgol Ein Harglwyddes and Ysgol Santes Helen.**

1. Looked after children and previously looked after children who are baptised Catholic.
2. Baptised Catholic children whose home address is within the parish boundaries named for the school. A map showing the parish boundaries is available at the school and/or on the school website.
3. Other looked after and previously looked after children.
4. Catholic children whose home address is outside of the parishes served by the school for whom this is their nearest Catholic school.
5. Children who will have an older sibling attending the school.
6. Children, who are baptised or members of other Christian Churches.
7. Children of other faith traditions.
8. Pupils who have no particular faith background.

### 3. WHAT IF MY CHILD HAS ADDITIONAL LEARNING NEEDS?

It is important that children with additional learning needs are identified and assessed early in their school career.

Children with additional learning needs may include children with learning difficulties or special educational needs, children who are looked after, young carers, minority ethnic children with English or Welsh as an additional language, children in need and disabled children.

Each school has additional money in its budget to help meet the needs of most pupils who have special educational needs, and each school has a Special Educational Needs Co-ordinator (SENCO) who can provide advice and support to school staff and children.

Specialist teachers and education psychologists work with schools to assist in meeting the additional learning needs of children who are at a stage in the school's graduated response known as School Action Plus. Between them, the teachers and psychologists have knowledge and experience of educational psychology, specific and general learning difficulties, speech, language and communication difficulties, and the management of behaviour. Specialist teachers and support staff with qualifications in the areas of visual, hearing and multi-sensory impairment are also available to work in schools.

The LA will consider which school is the most appropriate for children who need specialist facilities or resources, in consultation with the family and the other agencies supporting the child. Where suitable, children with additional learning needs will be educated in the local school, alongside their peers.

For the very small minority of pupils with severe and complex educational needs, a statement of special educational needs may be made. A statement of special educational needs sets out your child's needs and the help they should have. Some children with a statement of special educational needs may be taught in one of the Authority's special schools.

For the very few children whose needs cannot be met within Gwynedd, the LA funds places in special schools maintained by other LAs or in independent special schools.

If you are concerned that your child may have special educational needs, talk to the class teacher or the school's SENCO. You can also contact the Authority's additional learning needs Officers who can provide information to parents of school age children and pre-schoolers. They may be contacted on 01286 679552

#### **What advice and support is available for families and young people?**

The Education Welfare Service offers advice and support to families and young people in relation to a wide range of factors that impair on the young person's ability to take full advantage of the educational provision presented.

As co-operation between the school, family and child is essential when attempting to solve the child's difficulties, the Service aims to foster respect and common understanding and to ensure that everyone works together towards a common goal.

The main responsibilities of the Service are noted below:

- Pupil attendance & Punctuality
- Child protection
- Exclusions
- Additional Learning Needs
- Child employment
- Home tuition



- Matters relating to poverty or social deprivation

For further information or advice you can contact the Education Quality Improvement Officer (01286) 679007.

#### **4. WHAT IS GWYNEDD'S POLICY REGARDING THE USE OF THE WELSH AND ENGLISH LANGUAGES?**

##### **Aim of the Language Policy**

Gwynedd Council operates a bilingual policy throughout all Gwynedd schools.

The aim is to ensure balanced age-related bilingualism in all the county's pupils to enable them to be full members of the bilingual society of which they are part.

##### **Nursery Education**

To ensure that all children are given a firm grounding in Welsh so that they reach the goal of full bilingualism in due course.

##### **Primary Education**

###### **Foundation Stage**

To build on the foundations laid in Welsh by nursery education, to consolidate and develop the mother tongue of Welsh learners and, in the case of children from Welsh-speaking homes, to extend their grasp of English.

###### **Key Stage 2**

To consolidate and develop each child's Welsh and English, in order to ensure that the children can speak, read and write fluently and confidently in both languages when they transfer to the secondary school.

###### **Secondary Education**

To ensure that all pupils in secondary schools study Welsh and English as subjects until the end of Year 11, and that all pupils who have the necessary ability to do so receive appropriate assessments and sit external examinations in both subjects at the end of Key Stage 4.

Special provision will be made for latecomers who move to Gwynedd and for children with severe Additional Learning Needs.

All the county's schools will reflect and reinforce the language policy in their administration, their social life and their pastoral arrangements as well as in their curricular provision.

## 5. SCHOOLS' TRANSPORT POLICY

### Who is eligible for free school transport?

Gwynedd Council provide free transport to learners who live in the County and who have registered in a school maintained by the Council under the following circumstances:

#### (i) Single Site Schools:

- **Learners receiving primary education** - for learners who live 2 miles or more from the school in their catchment area, or the nearest school (does not include nursery class pupils).
- **Learners receiving secondary education** - for learners under 16 years old who live 3 miles or more from the school in their catchment area, or the nearest school.
- **Learners with additional learning needs or disabilities under 16 years old** in accordance with the recommendations of the Special Educational Needs Joint Committee.

#### (ii) Multi-site schools:

- **Learners receiving primary education** - for learners who live 2 miles or more from the nearest school site in their catchment area, or the nearest school site (does not include nursery class pupils). **[Every school site (in a multi-site school) will have a specific catchment area.]**
- **Learners receiving secondary education** - for learners under 16 years old who live 3 miles or more from the nearest school site in their catchment area, or the nearest school site. **[Every school site (in a multi-site school) will have a specific catchment area.]**
- **Learners with additional learning needs or disabilities under 16 years old** in accordance with the recommendations of the Special Educational Needs Joint Committee.

All secondary pupils and pupils who have disabilities or special educational needs **who are over 16 years old** who wish to take advantage of school or college transport will have to pay towards transport costs, £120 Autumn term, £120 Spring term, £60 Summer term.

It is expected for learners who receive primary or secondary education (except those with additional learning needs or disabilities) to walk up to 2 miles to meet any transport provided by Gwynedd Council.

In order to receive free transport, the parents of learners receiving primary or secondary education are expected to complete a free transport application form and return it to **Transport and Street Care Service, Regulatory Department, Gwynedd Council, Caernarfon, LL55 1SH.** (You can make contact by phoning Galw Gwynedd on 01766 771000.)

Receiving free transport is subject to the learners' compliance with the code of conduct for school transport. It is the parents/guardian's responsibility to ensure compliance with the code of conduct. Failure to comply can result in losing the right to free transport from home to school. Should the right to free transport be lost, it is the parents/guardians' responsibility to shoulder the cost of transport from the home to the school.

Learners who attend a school (or a school site) other than the school (or school site) in the catchment area or nearest school (or nearest school site) are required to make their own travel arrangements and pay the cost for that transport.

### **Can I take advantage of empty seats on the Council's vehicles?**

Learners receiving primary education who live less than 2 miles from the catchment area school (or school site), or learners receiving secondary education who live less than 3 miles from the catchment area school (or school site), who are not entitled to free transport, can conditionally take advantage of any empty seats in the Council's contracted vehicles. Taking advantage of the scheme is subject to:-

- the availability of empty seats
- the vehicle not having to divert from its usual route
- no additional costs to the Council
- the current fee for vacant seats being paid

The Council is willing to consider applications from learners who attend a school (or school site) other than the catchment area school (or school site) to take advantage of any empty seats on contracted vehicles by paying the current out of catchment area fee. (The vacant seat scheme is not available on contracts that are provided by using public service buses.)

### **What help is available if walking routes are dangerous?**

When learners receiving primary education live less than 2 miles from the catchment area school (or school site), or learners receiving secondary education live less than 3 miles from the catchment area school (or school site), and, therefore, are not entitled to free transport, but travel to school along a road that is considered by the Council to be especially dangerous, free transport is offered. A dangerous road is defined whereby the nature of the road (which includes public footpaths) means that it is not reasonable to expect learners (considering their age and with an escort as needed) to be able to walk in a comparatively safe manner. In assessing the comparable safety of a road, the Council will undertake an assessment of the risks a learner could face along the determined road (including, for example, rivers, ditches, traffic speed along the nearby road, history of accidents, overhanging trees or branches that could impair the ability of pedestrians or drivers to see, etc). The assessment would be held at the time of day and days of the week that learners would be expected to use the road.

The shortest route available is the route which is not deemed by the Council to be especially dangerous, after assessing the other routes available for the journey.

### **Is there help available to learners who change address during an examination course?**

The Council will contribute towards the travel costs of a learner who has moved into a new catchment area during an external examination year if the move occurs after the October half term of Year 10 or during Year 11, e.g. GCSE course, and who wishes to complete the course in the same school that serves their former home, by means of one of the following methods:-

- Offering free transport when it is possible to arrange transport without an additional cost to the Council
- Offering to pay an amount up to a maximum of the equivalent to 20 miles of daily travel according to the current local government national public transport allowance scale.

Any payment will be made at the end of every term for every day the learner has been noted as being present on the school's register.

## 6. ASSISTANCE FOR PUPILS

### What arrangements are made for school meals?

The Education Department is anxious to maintain the School Meals Service and aims to provide a mid-day meal for pupils that are attractive, nutritional and reasonably priced. In the secondary schools it is delivered with the co-operation of the Governing Bodies who are responsible for the catering service. The lunch hour is also a social occasion and has its educational significance. The menus in use by the School Meals Service comply with the Healthy Eating in Schools ( Wales ) Measure 2009 and the Healthy Eating in Schools ( Nutritional Standards and Requirements ) (Wales) Regulations 2013, set by the Welsh Government.

A two-course meal is available in primary schools and special schools at a fixed price. In secondary schools there is a choice of meals e.g. a two-course meal, or snack, first course or dessert only.

A school meal is available to all pupils who choose to accept it other than part-time nursery pupils.

Provision is made at school for pupils who choose to bring their own food. They are provided with beakers, plates and drinking water.

A third of a pint of milk is provided daily, free of charge:

- (i) To pupils under the age of 5
- (ii) To pupils between 5 and 7 (Welsh Government Initiative)
- (iii) To pupils in Special Schools
- (iv) To any pupil of primary age who requires milk on medical grounds when a certificate has been submitted by the School's Medical Officer.

Some Primary Schools sell a third of a pint of milk to Key Stage 2 pupils at a reduced price. The Education Department receives an E.U. subsidy to finance the Scheme.

### What help is available with the cost of school meals and uniforms?

#### Free Meals

Free school meals are available to all children whose parents or guardians receive one of the following benefits:-

1. Job Seekers Allowance (income based)
2. Income Support
3. Pension Credit (Guarantee)
4. Help under Immigration and Asylum Seekers Act 1999
5. Child Tax Credit (with annual taxable income not exceeding £16,190)
6. Employment and Support Allowance (income based)
7. Universal Credit

Families in receipt of Working Tax Credit are not eligible although annual taxable income is less than £16,190.

If you receive Housing Benefit or Council Tax Reduction from Gwynedd Council, you will not have to complete an application form for free school meals, we will assess your right automatically. If you do not receive Housing Benefit or Council Tax Reduction from Gwynedd Council, and are of the

opinion that your family is entitled to free school meals, application forms are available from your child's school or by contacting the Benefits Office (telephone number 01286 682689).

### **School Uniform Grant**

The Authority operates a scheme on behalf of Welsh Government which provides a grant of £125 (reception, year 3 and year 10 pupils) or £200 (year 7 pupils) towards the cost of purchasing clothing, footwear and equipment for children who receive free school meals or are looked after.

Also Gwynedd Council offer a grant of £45 per pupil towards the cost of buying clothing and footwear for secondary school pupils, which are years 8, 9 and 11 and who receive free school meals.

The application process is the same as for free school meals described above.

## **7. OTHER INFORMATION**

### **Charging for Educational Activities**

A copy of the Education Department policy is available at the headquarters of the Education Department and information on Governing Bodies policies is available from the individual schools.

### **Public Examinations and Tests**

It is the responsibility of Governors in accordance with the advice of Headteachers and in consultation with parents, to arrange to enter pupils for external examinations. The school's Handbooks contain a list of the examination courses offered and information concerning results. The Governors will have a policy concerning charging for re-sitting examinations. Further details are available from Headteachers.

### **What can I do if I have a complaint?**

If you have any concern about your child's education first try to resolve the matter on an informal basis through discussion with staff at your child's school.

If you feel that your complaint has not been resolved, you can approach the Headteacher with your complaint, which you may be asked to put in writing.

If the problem is still unresolved you may refer your complaint to the governing body's complaints committee. Your child's school will be able to give you full details of the general complaints procedure.

If your complaint is about a member of staff of the Authority you may have recourse to the Council's Complaints Procedure.

### **How can I pay for services in Primary Schools?**

#### **Various payments**

Payments can be made on-line for various services, e.g. lunch, school trips, musical instrument lessons, swimming etc. Guidelines on how to pay can be found by following [www.gwynedd.llyw.cymru/payyourschool](http://www.gwynedd.llyw.cymru/payyourschool)

#### **Pre-school care club / Free breakfast club**

Only some of the county's primary schools have a breakfast club. Contact your school for more information.

A fee is payable for the pre-school child care element before the free breakfast club. You must book a space by following [www.gwynedd.llyw.cymru/myaccount](http://www.gwynedd.llyw.cymru/myaccount)

## 8. SCHOOL HOLIDAYS - 2020-2021

### TERM:

Autumn 2020	1 September 2020 - 18 December 2020
Spring 2021	4 January 2021 - 26 March 2021
Summer 2021	12 April 2021 - 20 July 2021

Pupils will return to school on Wednesday, 2 September, 2020.

### HOLIDAYS:

26 - 30 October 2020	(Half Term)
21 December 2020 - 1 January 2021	(Christmas Holidays)
15 - 19 February 2021	(Half Term)
29 March - 9 April 2021	(Easter Holidays)
3 May 2021	(May Day)
31 May - 4 June 2021	(Half Term)
21 July - 31 August 2021	(Summer Holidays)

Schools will re-open for teachers on Wednesday, 1 September, 2021 and for pupils on Thursday, 2 September (awaiting confirmation).

There are 4 other training days to be taken by schools during 2020-21. Contact your local school for details.

### Gwynedd Schools

At the time of publication there are 83 primary schools, 12 secondary schools, 2 middle school and 2 special schools in Gwynedd and they are listed below.

Each has been arranged according to secondary school catchment area. The Education Department is of the opinion that continuity in education from the primary to the secondary stage is all important and that parents should be aware of this relationship and therefore each secondary school has been listed with its feeder primary schools.

All schools are co-educational day schools. All secondary schools are 11 - 18 community schools apart from the Merioneth/Dwyfor area where the secondary schools are 11 - 16 community with the post 16 provision at Coleg Meirion/Dwyfor tertiary college (apart from Ysgol y Berwyn Y Bala).

The majority of primary schools are also community schools but a small number of schools are linked to the Church in Wales or the Catholic Church some of which are voluntary controlled schools, and a smaller number being Voluntary Aided schools.

The list indicates the status of each school.

# Gwybodaeth i rhieni 2020 / 2021

Cyngor Gwynedd

Rhif ffôn: 01766 771000

Gwefan: [www.gwynedd.llyw.cymru](http://www.gwynedd.llyw.cymru)

Mae Pencadlys Yr Adran Addysg yn:  
Yr Adran Addysg, Swyddfeydd y Cyngor,  
Caernarfon LL55 1SH

**Os hoffech gael y wybodaeth hon mewn unrhyw iaith neu ddiwyg arall, e.e. print bras neu Braille, cysylltwch â'r Adran Addysg.**

## CYNNWYS

1.	Rhagarweiniad	1
2.	Mynediad i'r Ysgol	2
3.	Anghenion Dysgu Ychwanegol	6
4.	Polisi Iaith	7
5.	Cludiant Ysgol	8
6.	Cymorth i Ddisgyblion	10
7.	Gwybodaeth Bellach	11
8.	Gwylliau Ysgol	12
	Atodiad - Rhestr o Ysgolion	13



## I. RHAGARWEINIAD

Cafodd y llyfryn hwn ei baratoi i roi manylion i rieni ynghylch trefniadau mynediad i ysgolion yng Ngwynedd, rhai ffeithiau ynghylch yr ysgolion a gwybodaeth ynghylch materion eraill o ddiddordeb i rieni. Bydd o gymorth i rieni plant sy'n dechrau yn yr ysgol am y tro cyntaf, rhieni plant sy'n symud i fyw i'r ardal a rhieni sy'n ystyried newid ysgol ar gyfer eu plant. Mae pob ysgol hefyd yn cynhyrchu prosbectws ysgol ac y mae copiau ohonynt ar gael o'r ysgolion.

Amcanion cyffredinol system addysg Gwynedd yw darparu addysg o'r ansawdd uchaf posibl i bob disgybl, yn unol â'u hoedran, gallu a diddordeb/tueddfryd, fel eu bod yn datblygu i fod yn unigolion cyflawn, datblygu a defnyddio eu holl ddoniau, ac yn eu paratoi eu hunain i fod yn aelodau cyfrifol o gymuned ddwyieithog.

Mae'r Cyngor wedi ymrwymo i ddarparu addysg o'r ansawdd uchaf ar gyfer plant Gwynedd mewn partneriaeth ag ysgolion, llywodraethwyr a rhieni. Mae pob ysgol yn gwerthfawrogi cefnogaeth rhieni a'n gobaith yw y manteisiwch ar y cyfle hwn i gael gwybodaeth am eich ysgol leol a pharhau i ymwneud â'r ysgol tra bo eich plentyn yn ddisgybl yno.

Fel llawer o awdurdodau eraill, ar hyn o bryd mae gan Gwynedd strategaeth i ad-drefnu ysgolion y Sir. Ar adeg argraffu'r llyfryn hwn (Medi 2019), mae'r Cyngor wrth fynd trwy'r gwahanol gamau, yn ymgynghori ar sawl cynnig. Ceir gwybodaeth bellach ynglŷn â'r cynigion hyn ar [www.gwynedd.llyw.cymru/ysgolion](http://www.gwynedd.llyw.cymru/ysgolion).

Dymunwn bob llwyddiant i chi a'ch plentyn yn y dyfodol.

## 2. Mynediad i'r Ysgol

### **Pryd all fy mhlentyn ddechrau addysg meithrin?**

#### **Addysg Feithrin Cyn Ysgol Rhan Amser**

Mae'r Awdurdod yn cynnig 10 awr yr wythnos o Addysg Feithrin ddi-dâl i blant yn y tymor yn dilyn eu trydydd pen-blwydd am weddill y flwyddyn Ysgol. Cynigir y lleoedd gan bartneriaid yn y sectorau gwirfoddol ac annibynnol sydd wedi cofrestru gyda'r Uned Blynnyddoedd Cynnar. Gellir cael rhestr o ddarparwyr trwy gysylltu ar Gwasanaeth Gwybodaeth i Deuluoedd ar **01248 352436**.

#### **Cynnig Gofal Plant 30 Awr**

Gall rhieni cymwys sy'n gweithio ac sydd â phlant 3 neu 4 oed dderbyn hyd at 30 awr yr wythnos o addysg feithrin a gofal plant wedi'u hariannu gan y Llywodraeth, a hynny am hyd at 48 wythnos y flwyddyn. Am fwy o wybodaeth cysylltwch ag Uned Gofal Plant Gwynedd a Môn ar **01248 352436**.

#### **Dosbarth Meithrin Ysgol Rhan Amser**

Mae'r Awdurdod yn cynnig lle meithrin rhan amser (10 awr yr wythnos) i blant mewn ysgol, yn y mis Medi yn dilyn eu trydydd pen-blwydd, am flwyddyn ysgol lawn. Fel arfer mae gan ysgolion unai sesiwn bore neu sesiwn prynhawn. Mewn ysgolion sydd â sesiwn bore a phrynhawn nid oes hawl cyfreithiol gan rieni i ddewis pa sesiwn gall eu plentyn mynychu. Yn yr ychydig ardaloedd ble nad yw'r Awdurdod yn darparu ar gyfer addysg plant yn y mis Medi yn dilyn eu pen-blwydd yn dair oed mewn dosbarth meithrin mewn ysgol, cynigir darpariaeth trwy gyllido lleoedd a ddarperir gan y grwpiau gwirfoddol h.y. Mudiad Ysgolion Meithrin a Grwpiau chwarae Cyn-Ysgol.

Dylid nodi o dan reolau Llywodraeth Cymru nad yw penderfyniad i roi mynediad i blentyn i ddsbarth meithrin yn sicrhau neu wella'r tebygolrwydd o dderbyn lle yn nosbarth derbyn yr ysgol honno. Mae rhaid gwneud cais ar wahân.

#### **Dosbarth Derbyn Llawn Amser**

Mae'r Awdurdod yn cynnig i blant le llawn amser mewn dosbarth derbyn yn y mis Medi yn dilyn eu pen-blwydd yn bedair oed. Ble cynigir lle yn y flwyddyn derbyn, mae gan rieni'r dewis o ohirio mynediad eu plentyn hyd yn nes ymlaen yn yr un flwyddyn ysgol hyd at y tymor yn dilyn pen-blwydd eu plentyn yn bump oed.

Gellir cynnig mynediad ynghynt i ysgol na'r hyn a gynigir o dan y polisi mynediad mewn achosion eithriadol, a gyfeirir am resymau penodol yng nghyd-destun Deddf Plant 1989 trwy'r:-

- (i) Gwasanaethau Cymdeithasol neu
- (ii) Swyddog Meddygol y Sector Perthnasol

Dylid nodi o dan reolau Llywodraeth Cymru nad yw penderfyniad i roi mynediad i blentyn i ddsbarth meithrin yn sicrhau neu wella'r tebygolrwydd o dderbyn lle yn nosbarth derbyn yr ysgol honno. Mae rhaid gwneud cais ar wahân.

## Sut wyf yn ymgeisio am le mewn Ysgol?

Yr Adran Addysg yw awdurdod caniatáu mynediad yr ysgolion cymuned a'r rhai sydd o dan reolaeth wirfoddol ac mae'n gyfrifol am wneud penderfyniadau ynghylch mynediad. Nid oes gan benaethiaid yr ysgolion hyn unrhyw ran yn y broses fynediad ac ni fyddant yn trafod y lleoedd sydd ar gael. Rhaid cyflwyno'r holl geisiadau am fynediad i'r Awdurdod yn ysgrifenedig, gan ddefnyddio'r ffurflenni a ddarperir (ar gael yn yr ysgolion neu ar [www.gwynedd.llyw.cymru/mynediadysgolion](http://www.gwynedd.llyw.cymru/mynediadysgolion)). Cadarnheir penderfyniadau hefyd yn ysgrifenedig. Ni all yr Awdurdod drafod argaeledd lleoedd dros y ffôn.

Rhoddir ystyriaeth cyfartal i bob dewis. Cewch eich annog i ddatgan mwy nag un dewis. Gallwch ddefnyddio dalen ar wahân i ddatgan mwy na thri. Os oes lle ar gael mewn mwy nag un ysgol, dim ond eich dewis cyntaf a gynigir i chi. Oni all yr Awdurdod gynnig unrhyw un o'ch dewisiadau i chi, caiff unrhyw ddewis newydd a dderbynnir ei drin fel cais hwyr. Efallai na fydd yr Awdurdod yn gallu cynnig lleoedd i rai sy'n anfon ceisiadau yn hwyr os yw'r ysgolion hynny eisoes yn llawn.

Gan fod Corff Llywodraethol ysgolion gwirfoddol dan gymorth yn Awdurdod Mynediad, y Llywodraethwyr sy'n gyfrifol am roi mynediad i'r dwy ysgol wirfoddol dan gymorth yng Ngwynedd.

### Trosglwyddo o Ysgol Babanod i Ysgol Iau

Mae angen i rieni y mae eu plant ar fin gadael ysgol Babanod ymgeisio am le mewn ysgol arall. Nid oes cyswllt awtomatig rhwng ysgolion Babanod a Iau.

### Pryd y dylwn ymgeisio?

Yr Amserlen ar gyfer mynediad i bob ysgol yng Ngwynedd yn cynnwys y 3 ysgol dan reolaeth wirfoddol ydi:

	Ffurflenni ar gael	Dyddiad cau ar gyfer ceisiadau wedi eu cwblhau	Hysbysu rhieni
Meithrin	Medi 2019	01/2/2020	16/04/2020
Derbyn	Medi 2019	01/2/2020	16/04/2020
Babanod i Iau	Medi 2019	01/2/2020	16/04/2020
Uwchradd	Medi 2019	20/12/2019	01/03/2020

Mae'n hanfodol bod rhieni'n ymgeisio erbyn y dyddiadau cau gan y cynigir lleoedd i'r rheini sydd wedi ymgeisio ar amser cyn unrhyw geisiadau hwyr, hyd yn oed os yw'r ceisiadau hwyr o'r dalgylch. Fodd bynnag, dan amgylchiadau eithriadol (e.e. salwch), gall yr Awdurdod ystyried ceisiadau hwyr sy'n cyrraedd cyn y gwneir cynigion fel eu bod ar amser. Bydd yr Awdurdod yn ystyried ceisiadau hwyr mor fuan â syn phosib mewn llwythi.

### Sut mae'r Awdurdod yn dyrannu lleoedd?

Mae'r Awdurdod yn gweithredu polisi dalgylchol ac fel arfer mae disgyblion yn mynychu'r ysgol yn y dalgylch y maent yn byw ynddi a ble bydd yr Awdurdod wedi gwneud darpariaeth o ran gofod, staffio ac adnoddau eraill yn cynnwys cludiant ysgol. Mae gan bob ysgol ddalgylch ddiffiniedig a gellir cael golwg ar fapiau swyddogol yn dangos y ffiniau, yn y Swyddfa Addysg neu yn yr ysgolion unigol.

Bydd yr Awdurdod yn cydymffurfio â dewis rhieni nes cyrraedd rhif mynediad yr ysgol. Mae'r rhif mynediad yn adlewyrchu gallu ysgol i dderbyn plant ar sail arwynebedd llawr yr ysgol a chyfrifir yn defnyddio fformwla Llywodraeth Cymru.

### **Beth os ceir mwy o geisiadau nag sydd o leoedd ar gael?**

Ble mae mwy yn ymgeisio nag sydd o leoedd ar gael mewn ysgolion cymuned ac o dan reolaeth Wirfoddol, defnyddir y meini prawf gordanystrifio isod i flaenoriaethu ceisiadau.

1. Rhoddir blaenoriaeth i blant sy'n derbyn gofal neu sydd wedi bod mewn gofal yn y gorffennol.
2. Bydd yr Awdurdod yn ystyried achosion sy'n cael eu cyfeirio i'r Awdurdod gan y Gwasanaethau Cymdeithasol neu Swyddog Meddygol y Sector perthnasol, ble mae angen rhoi mynediad i blentyn i ysgol oherwydd eu lles meddygol neu gymdeithasol neu ble mae datganiad plentyn sydd ag anghenion addysgol arbennig yn enwi ysgol neilltuol.
3. Disgyblion sy'n byw o fewn dalgylch ddiffiniedig ysgol. Os ceir mwy o geisiadau o'r fath nag sydd o leoedd ar gael, caiff lleoedd eu blaenoriaethu gan ddefnyddio meini prawf 4-6 isod.
4. Disgyblion sydd ar hyn o bryd ac a fydd â brawd neu chwaer yn mynychu'r ysgol pan fo'r disgybl i fod i ddechrau yno (gan roi blaenoriaeth i blant sy'n byw agosaf at yr ysgol).
5. Disgyblion sy'n mynychu ysgol gynradd a gynhelir o fewn dalgylch yr ysgol uwchradd (gan roi blaenoriaeth i blant sy'n byw agosaf at yr ysgol). Mae'r maen prawf yma yn berthnasol i geisiadau i ysgol uwchradd yn unig.
6. Pellter cyfeiriad y cartref o gyfeiriad yr ysgol.

Os yw'r plentyn yn rhannu ei amser rhwng y ddau riant, cyfeiriad cartref plentyn at ddiben mynediad yw'r cyfeiriad ble mae ef/hi yn treulio'r rhan fwyaf o'r wythnos ysgol. Dylid sicrhau y caiff yr Adran Addysg ei hysbysu ynghylch unrhyw newidiadau cyfeiriad cyn ac ar ôl y dyddiad cau. Gellir tynnu'n ôl gynnig o le os canfyddir nad yw'r cyfeiriad a roddwyd yn ddilys.

Caiff pob pellter ei fesur yn ôl y pellter cerdded byrraf o ddrws ffrynt yr adeilad sy'n gartref i'r plentyn at fynedfa gydnabyddedig agosaf yr ysgol a chaiff ei fesur gan ddefnyddio systemau mapio digidol yr Awdurdod. Ni wahaniaethir yn erbyn disgyblion o du allan i'r Awdurdod Lleol o'u cymharu â disgyblion o Wynedd wrth ddefnyddio'r meini prawf pellter.

Mae brawd neu chwaer yn cynnwys hanner brawd/chwaer, llys frawd/chwaer, plant sydd wedi cael eu mabwysiadu a phlant maeth yn byw yn yr un teulu.

Mewn unrhyw achosion o efeilliaid neu enedigaethau lluosog eraill ble all yr Awdurdod ond cynnig rhai o'r lleoedd sydd eu hangen, gall y rhieni dderbyn y lleoedd sydd ar gael neu eu cadw ar agor hyd 31 Awst yn y gobaith y gall lleoedd eraill ddod ar gael o blith y rhestr aros.

Gall yr Awdurdod mewn amgylchiadau eithriadol roi mynediad i blant nes bod y nifer sy'n cael mynediad uwchben y rhif mynediad cyhyd nad yw derbyn yn effeithio'r ysgol yn y tymor byr a'r tymor hir a ddim yn cael effaith anfanteisiol ar ysgolion cyfagos. Mae deddfwriaeth yn cyfyngu maint dosbarthiadau i 30 mewn dosbarthiadau babanod os yw'r rhif mynediad wedi ei gyrraedd.

### **Beth sy'n digwydd os gwrthodir lle i fy mhlentyn?**

Oni all awdurdod mynediad (yn cynnwys corff llywodraethol ysgolion dan reolaeth wirfoddol) gynnig lle i blentyn yn ystod cylch arferol mynediad, cedwir eu henw ar restr aros hyd 30 Medi. Os gwrthodir cais tu allan i gylch arferol mynediad mewn ysgolion cymuned ac o dan reolaeth Wirfoddol, caiff enw'r plentyn ei ychwanegu at y rhestr aros hyd ddiwedd y tymor hwnnw. Dylai rhieni ail-ymgeisio yn ystod wythnos gyntaf y tymor canlynol i enw'r disgybl aros ar y rhestr aros am dymor arall.

Caiff lleoedd eu blaenoriaethu yn unol â'r meini prawf uchod ac nid yn ôl y dyddiad y cyflwynwyd cais am le yn wreiddiol. Ni all yr Awdurdod roi arwydd pa mor debygol ydyw y caiff lle ei gynnig oddi ar restr aros.

Gall rhieni hefyd apelio i banel annibynnol yn erbyn y penderfyniad awdurdod mynediad i beidio â rhoi mynediad i'r plentyn o fewn 14 diwrnod. Cynhelir gwrandawiaidau apêl o fewn 30 diwrnod ysgol (30 diwrnod gwaith yn ystod gwyliau'r haf) o'r dyddiad cau ar gyfer apelïadau.

Nid oes hawl i apelio yn achos penderfyniad i wrthod lle rhan amser mewn dosbarth meithrin.

### **A allaf drosglwyddo fy mhlentyn yn ystod blwyddyn ysgol?**

Dylai rhieni sy'n dymuno trosglwyddo eu plentyn o un ysgol i un arall, wneud cais gan ddefnyddio'r ffurflenni sydd ar gael gan yr ysgolion neu'r Adran Addysg, ond yn unig ar ôl trafodaeth lawn gyda'r ddau bennaeth sydd a wnelont â hyn, yn y lle cyntaf.

Fel rheol, cymer ceisiadau am drosglwyddiad rhwng un a thair wythnos i'w prosesu. Ar ôl rhoi caniatâd, gellir yna drafod yr union ddyddiad dechrau gyda'r ysgol.

Fodd bynnag, caiff rhieni eu cynghori'n gryf i beidio â throsglwyddo disgyblion yn ystod y flwyddyn ysgol er mwyn osgoi tarfu ar eu cyrsiau yn yr ysgol.

### **Dymunaf ymgeisio am le mewn ysgol tu allan i Wynedd? Pa gamau y dylwn eu cymryd?**

Dylai rhieni sy'n byw o fewn y Sir sy'n dymuno anfon eu plant i ysgol a gynhelir gan Awdurdod arall, geisio cael mynediad i ysgol o'u dewis trwy ddilyn y weithdrefn fynediad a osodir gan yr Awdurdod hwnnw.

### **Beth yw meini prawf gor-danysgrifio yr Ysgolion Gwirfoddol dan Gymorth?**

#### **Ysgol Ein Harglwyddes ac Ysgol Santes Helen.**

1. Plant wedi eu bedyddio'n Gatholig sydd mewn gofal neu sydd wedi bod mewn gofal yn y gorffennol.
2. Plant sydd wedi eu bedyddio'n Gatholig a sy'n byw yn y plwyfi mae'r ysgol yn eu gwasanaethu. Map o'r plwyf ar gael gan yr ysgol neu ar wefan yr ysgol.
3. Plant eraill sydd mewn gofal neu sydd wedi bod mewn gofal yn y gorffennol.
4. Plant sydd wedi eu bedyddio'n Gatholig sy'n byw tu allan i'r plwyfi mae'r ysgol yn eu gwasanaethu lle mae hon yw'r ysgol Gatholig agosaf.
5. Plant fydd gyda brawd neu chwaer hyn yn yr ysgol.
6. Plant sydd wedi eu bedyddio neu aelod o enwad Cristnogol arall.
7. Plant o ffydd eraill.
8. Unrhyw blentyn arall.

### 3. BETH OS OES GAN FY MHLENTYN ANGHENION DYSGU YCHWANEGOL?

Mae'n bwysig bod plant ag anghenion dysgu ychwanegol yn cael eu hadnabod a'u hasesu yn gynnar yn ystod eu gyrfa ysgol.

Gall y garfan yma o blant gynnwys plant ag anawsterau dysgu neu anghenion addysgol arbennig, plant sy'n derbyn gofal, gofalwyr ifanc, plant o leiafrifoedd ethnig gyda'r Saesneg neu'r Gymraeg yn iaith ychwanegol, plant mewn angen a phlant anabl.

Mae gan bob ysgol arian ychwanegol yn ei chyllideb i gynorthwyo i gwrdd ag anghenion y rhan fwyaf o ddisgyblion sydd ag anghenion addysgol arbennig, ac mae gan bob ysgol Gyd-gysylltydd Anghenion Addysgol Arbennig (CGAAA) a all ddarparu cyngor a chefnogaeth ar gyfer staff a phlant yn yr ysgol. Mae athrawon Arbenigol a seicolegwyr addysg yn cydweithio ag ysgolion i gynorthwyo i gwrdd ag anghenion dysgu ychwanegol plant sydd ar gam yn ymateb graddedig yr ysgol, a elwir yn Gweithredu gan yr Ysgol a Mwy. Rhyngddynt, mae'r athrawon a'r seicolegwyr yn meddu ar wybodaeth a phrofiad o seicoleg addysgol, anawsterau dysgu penodol a chyffredinol, anawsterau lleferydd, iaith a cyfathrebu, a rheoli ymddygiad. Mae hefyd athrawon arbenigol a staff cefnogol gyda chymwysterau ym meysydd nam gweledol, clyw ac aml-synhwyraidd ar gael i weithio mewn ysgolion.

Ar gyfer y lleiafrif bychan iawn o ddisgyblion ag anghenion addysgol dwys a chymhleth, gellir llunio datganiad o anghenion addysgol arbennig. Mae datganiad o anghenion addysgol arbennig yn amlinellu anghenion eich plentyn a'r cymorth y dylent ei gael. Efallai y bydd rhai plant a datganiad o anghenion addysgol arbennig yn cael eu haddysgu yn un o ysgolion arbennig yr Awdurdod.

Bydd yr ALL yn ystyried pa ysgol yw'r lleoliad addas i blant sydd angen cyfleusterau neu adnoddau arbennig, mewn ymgynghoriad â'r teulu ac asiantaethau sy'n cefnogi'r disgybl. Lle bo hynny'n addas, caiff plant ag anghenion dysgu ychwanegol eu haddysgu yn yr ysgol leol, ochr yn ochr â'u cyfoedion.

Ar gyfer yr ychydig iawn o blant na ellir cwrdd â'u anghenion yng Ngwynedd, mae'r ALL yn cyllido lleoedd mewn ysgolion arbennig a gynhelir gan ALL eraill neu mewn ysgolion arbennig annibynnol.

Os ydych yn pryderu y gall bod gan eich plentyn anghenion addysgol arbennig, siaradwch ag athro/athrawes eich dosbarth neu CGAAA yr ysgol. Gallwch hefyd gysylltu â Swyddogion Anghenion dysgu ychwanegol yr Awdurdod a all ddarparu gwybodaeth ar gyfer rhieni plant oedran ysgol a phlant cyn-ysgol. Gellir cysylltu â hwy ar 01286 679552

#### **Pa gyngor a chefnogaeth sydd ar gael ar gyfer teuluoedd a phobl ifanc?**

Mae'r Gwasanaeth Lles Addysg yn cynghori ac yn cefnogi teuluoedd a phobl ifanc mewn perthynas ag ystod eang o ffactorau sy'n effeithio ar allu'r person ifanc i fanteisio'n llawn ar y ddarpariaeth addysgol a gyflwynir.

Oherwydd bod cydweithrediad rhwng yr ysgol, y teulu a'r plentyn yn hanfodol wrth geisio datrys anawsterau'r plentyn, nôd y Gwasanaeth yw meithrin parch a dealltwriaeth cyffredin a sicrhau bod pawb yn cydweithio tuag at gyrraedd nôd cyffredin.

Nodir prif gyfrifoldebau'r Gwasanaeth isod:

- Presenoldeb a Phrydlondeb Disgyblion
- Amddiffyn plant
- Gwaharddiadau
- Anghenion Dysgu Ychwanegol
- Cyflogaeth plant
- Addysg gartref
- Materion yn ymwneud â thlodi neu amddifadedd cymdeithasol

Am wybodaeth neu gyngor pellach, cysylltwch â'r Swyddog Gwella Ansawdd Addysg (01286) 679007.

#### **4. BETH YW POLISI GWYNEDD O RAN DEFNYDDIO'R GYMRAEG A'R SAESNEG?**

##### **Amcan y Polisi Iaith**

Mae Cyngor Gwynedd yn gweithredu polisi ddwyieithog trwy holl ysgolion Gwynedd.

Y nôd yw sicrhau cydbwysedd o ran dwyieithrwydd ar sail oedran ymhlith holl ddisgyblion y Sir i'w galluogi i fod yn aelodau llawn o'r gymdeithas ddwyieithog maent yn rhan ohoni.

##### **Addysg Feithrin**

Sicrhau y caiff pob plentyn sail gadarn yn y Gymraeg er mwyn iddynt gyrraedd y nôd o ddwyieithrwydd llawn maes o law.

##### **Addysg Gynradd**

##### **Cyfnod Sylfaen**

Adeiladu ar y seiliau a osodwyd yn y Gymraeg gan addysg feithrin, atgyfnerthu a datblygu mamiaith dysgwyr Cymraeg ac, yn achos plant o gartrefi ble siaredir y Gymraeg, ymestyn eu gafael o'r Saesneg.

##### **Cyfnod Allweddol 2**

Atgyfnerthu a datblygu Cymraeg a Saesneg pob plentyn, er mwyn sicrhau y gall y plant siarad, darllen ac ysgrifennu'r ddwy iaith yn rhugl ac yn hyderus pan maent yn symud i'r ysgol uwchradd.

##### **Addysg Uwchradd**

Sicrhau bod pob disgybl mewn ysgolion uwchradd yn astudio Cymraeg a Saesneg fel pynciau hyd at ddiwedd Blwyddyn 11, a bod pob disgybl sy'n meddu ar y gallu angenrheidiol i wneud hynny, yn derbyn asesiadau priodol ac yn sefyll arholiadau allanol yn y ddau bwnc ar ddiwedd Cyfnod Allweddol 4.

Gwneir darpariaeth arbennig ar gyfer hwyrdyfodiaid sy'n symud i fyw i Wunedd ac ar gyfer plant ag Anghenion Dysgu Ychwanegol dwys.

Bydd holl ysgolion y Sir yn adlewyrchu ac yn atgyfnerthu'r polisi iaith yn eu gweinyddiad, eu bywyd gymdeithasol a'u trefniadau bugeiliol yn ogystal ag yn eu darpariaeth gwricwlaidd.

## 5. CLUDIANT YSGOL

### Pwy sydd â hawl i dderbyn cludiant ysgol di-dâl?

Mae Cyngor Gwynedd yn darparu cludiant di-dal i ddysgwyr sy'n byw yn y Sir ac sydd wedi cofrestru mewn ysgol sy'n cael ei rhedeg gan y Cyngor o dan yr amgylchiadau canlynol:

#### (i) Ysgolion Un Safle:

- **Dysgwyr sy'n derbyn addysg cynradd** - ar gyfer dysgwyr sy'n byw 2 filltir neu ymhellach o'r ysgol yn eu dalgylch, neu'r ysgol agosaf (dim yn cynnwys disgyblion dosbarth meithrin).
- **Dysgwyr sy'n derbyn addysg uwchradd** - ar gyfer dysgwyr o dan 16 oed sy'n byw 3 milltir neu ymhellach o'r ysgol yn eu dalgylch, neu'r ysgol agosaf.
- **Dysgwyr ag anghenion dysgu ychwanegol neu anableddau o dan 16 oed** yn unol ag argymhellion y Cyd-Bwyllgor Anghenion Addysgol Arbennig.

#### (ii) Ysgolion Aml Safle:

- **Dysgwyr sy'n derbyn addysg cynradd** - ar gyfer dysgwyr sy'n byw 2 filltir neu ymhellach o'r safle ysgol agosaf yn eu dalgylch, neu'r safle ysgol agosaf (dim yn cynnwys disgyblion dosbarth meithrin). **[Bydd gan bob safle ysgol (mewn ysgol aml safle) ddalgylch penodol.]**
- **Dysgwyr sy'n derbyn addysg uwchradd** - ar gyfer dysgwyr o dan 16 oed sy'n byw 3 milltir neu ymhellach o'r safle ysgol agosaf yn eu dalgylch, neu'r safle ysgol agosaf. **[Bydd gan bob safle ysgol (mewn ysgol aml safle) ddalgylch penodol.]**
- **Dysgwyr ag anghenion dysgu ychwanegol neu anableddau o dan 16 oed** yn unol ag argymhellion y Cyd-Bwyllgor Anghenion Addysgol Arbennig.

Mae disgwyl i holl ddisgyblion uwchradd a disgyblion ag anghenion dysgu ychwanegol neu anableddau sydd dros 16 oed sydd am fanteisio ar gludiant i ysgol dalu tuag at gost cludiant i'w hysgol. £120 tymor Hydref, £120 tymor Gwanwyn, £60 tymor Haf.

Disgwylir i ddysgwyr sy'n derbyn addysg cynradd neu uwchradd (ac eithrio dysgwyr ag anghenion dysgu ychwanegol neu anableddau), gerdded hyd at 2 filltir i gwrdd ag unrhyw gludiant a ddarperir gan Gyngor Gwynedd.

Er mwyn derbyn cludiant di-dâl, disgwylir i rieni dysgwyr sy'n derbyn addysg cynradd neu uwchradd gwblhau ffurflen gais cludiant di-dâl a'i dychwelyd i **Gwasanaeth Trafnidiaeth a Gofal Stryd, Adran Rheoleiddio, Cyngor Gwynedd, Caernarfon, Gwynedd, LL55 1SH (Mae'n bosib cysylltu drwy ffonio Galw Gwynedd ar 01766 77100).**

Mae derbyn cludiant di-dâl yn amodol bod y dysgwr yn cydymffurfio a'r cod ymddygiad ar gyfer cludiant ysgol. Mae gan y rhieni/gwarcheidwaid gyfrifoldeb i sicrhau bod y cod ymddygiad yn cael ei ddilyn. Gall methu cydymffurfio arwain at golli'r hawl i gludiant di-dâl o'r cartref i'r ysgol. Os collir yr hawl i dderbyn cludiant di-dâl, mae gan y rhieni/gwarcheidwaid gyfrifoldeb i dalu cost cludiant o'r cartref i'r ysgol.



Mae'n ofynnol bod dysgwyr sy'n mynychu ysgol (neu safle ysgol) heblaw'r ysgol (neu safle ysgol) yn y dalgylch neu'r ysgol (neu safle ysgol) agosaf yn gwneud eu trefniadau teithio eu hunain ac yn cwrdd â chost y cludiant hwnnw.

### **A allaf ddefnyddio seddi gwag yng ngherbydau'r Cyngor?**

Gall dysgwyr sy'n derbyn addysg gynradd ac yn byw llai na 2 filltir i ffwrdd o ysgol (neu safle ysgol) y dalgylch, neu ddysgwyr sy'n derbyn addysg uwchradd sy'n byw llai na 3 milltir i ffwrdd o ysgol (neu safle ysgol) y dalgylch, ac nad oes hawl ganddynt i gludiant di-dâl, fanteisio ar unrhyw seddi gwag yng ngherbydau cytundeb y Cyngor. Mae manteisio ar y cynllun yn amodol ar :-

- bod seddi gwag ar gael
- nid oes angen i'r cerbyd wyro oddi ar ei daith arferol
- dim costau ychwanegol i'r Cyngor
- dalu'r ffi gyfredol am seddi gwag

Mae'r Cyngor yn fodlon ystyried ceisiadau gan ddysgwyr sy'n mynychu ysgol (neu safle ysgol) heblaw ysgol (neu safle ysgol) y dalgylch ar gyfer manteisio ar unrhyw seddi gwag ar gerbydau cytundeb trwy dalu'r ffi gyfredol tu allan i'r dalgylch. (Nid yw'r cynllun seddi gwag ar gael ar gytundebau defnyddio bysiau gwasanaeth cyhoeddus.)

### **Pa gymorth sydd ar gael os yw llwybrau cerdded yn beryglus?**

Pan fo dysgwyr sy'n derbyn addysg gynradd yn byw llai na 2 filltir i ffwrdd o ysgol (neu safle ysgol) y dalgylch, neu pan fo dysgwyr sy'n derbyn addysg uwchradd yn byw llai na 3 milltir i ffwrdd o ysgol (neu safle ysgol) y dalgylch, ac nad oes ganddynt felly hawl i gludiant di-dâl, ond yn teithio i ysgol ar hyd ffordd mae'r Cyngor yn ei hystyried yn beryglus iawn, darperir cludiant di-dâl. Y diffiniad o ffordd beryglus yw ble mae natur y ffordd (sy'n cynnwys llwybrau troed cyhoeddus) yn golygu nad yw'n rhesymol disgwyl i ddysgwyr (wrth ystyried eu hoedran a gyda hebrwngwr fel bo angen) i gerdded yn gymharol ddiogel. Wrth asesu diogelwch cymharol ffordd, bydd y Cyngor yn asesu'r peryglon y gallai dysgwr eu hwynebu ar hyd y ffordd a bennir (yn cynnwys, e.e. afonydd, ffosydd, cyflymder traffig ar hyd y ffordd gyfagos, damweiniau wedi digwydd yn y gorffennol, coed yn gorhongian neu ganghennau a allai rwystro cerddwyr neu yrwyr rhag gweld, ayb). Rhaid cynnal yr asesiad ar yr amser o'r dydd a dyddiau'r wythnos y gellid disgwyl i ddysgwyr ddefnyddio'r ffordd.

Y llwybr byrraf sydd ar gael yw'r un nad yw'r Cyngor yn ei ystyried yn arbennig o beryglus, ar ôl asesu'r llwybrau eraill y gellid eu defnyddio.

### **A oes cymorth ar gael i ddisgyblion sy'n newid cyfeiriad yn ystod y cwrs arholiad?**

Bydd y Cyngor yn cyfrannu tuag at gostau teithio disgybl sydd wedi symud i ddalgylch newydd os bydd y symud yn digwydd ar ôl hanner tymor mis Hydref Blwyddyn 10 neu'n ystod Blwyddyn 11, e.e. cwrs TGAU, ac sy'n dymuno cwblhau'r cwrs yn yr un ysgol sy'n gwasanaethu eu cyn gartref, trwy un o'r dulliau canlynol:

- Cynnig cludiant di-dâl pan fo modd trefnu cludiant heb olygu cost ychwanegol i'r Cyngor
- Cynnig talu swm hyd at uchafswm o'r hyn sy'n gyfwerth ag 20 milltir o deithio dyddiol yn unol â graddfa gyfredol lwfans cludiant cyhoeddus cenedlaethol llywodraeth leol.

Telir unrhyw daliad ar ddiwedd pob tymor am bob diwrnod y cafodd y disgybl ei farcio'n bresennol ar gofrestr yr ysgol.

## 6. CYMORTH I DDISGYBLION

### Pa drefniadau a wneir ar gyfer prydau ysgol?

Mae'r Adran Addysg yn awyddus i gynnal y Gwasanaeth Prydau Ysgol a'i nôd yw darparu pryd canol dydd deniadol, maethlon ac wedi ei brisio'n rhesymol ar gyfer disgyblion. Yn yr ysgolion uwchradd, caiff ei ddarparu gyda chydweithrediad y Cyrff Llywodraethol sy'n gyfrifol am y gwasanaeth arlwyyo. Mae'r awr ginio hefyd yn achlysur cymdeithasol ac mae iddo arwyddocâd addysgol. Mae'r bwydlenni a ddefnyddir gan y Gwasanaeth Prydau Ysgol yn cydymffurfio â'r Mesur "Bwyta'n Iach yn yr Ysgol" Cymru 2009 a'r Rheoliadau "Bwyta'n Iach yn yr Ysgol" (Safonau a Gofynion Maeth) Cymru 2013, a osodir gan Lywodraeth Cymru.

Mae pryd dau gwrs ar gael mewn ysgolion cynradd ac ysgolion arbennig am bris a osodwyd. Mewn ysgolion uwchradd, ceir dewis o brydau e.e. pryd dau gwrs, neu fyrbryd, cwrs cyntaf neu bwddin ynunig.

Mae pryd ysgol ar gael i bob disgybl sy'n dewis ei gymeryd heblaw disgyblion dosbarth meithrin rhan amser.

Ceir darpariaeth yn yr ysgol ar gyfer disgyblion sy'n dewis dod â'u bwyd eu hunain. Darperir ar eu cyfer gwpanau, platiau a dŵr yfed.

Darperir traean o beint o lefrith yn ddyddiol, yn ddi-dâl:

- (i) Ar gyfer disgyblion o dan 5 oed
- (ii) Ar gyfer disgyblion rhwng 5 a 7 oed (Menter Llywodraeth Cymru)
- (iii) Ar gyfer disgyblion mewn Ysgolion Arbennig
- (iv) Ar gyfer unrhyw ddisgybl o oedran cynradd sydd angen llefrith ar sail meddygol pan gyflwynir tystysgrif gan Swyddog Meddygol yr Ysgol.

Mae rhai Ysgolion Cynradd yn gwerthu traean o beint o lefrith i ddisgyblion Cyfnod Allweddol 2 am bris gostyngol. Mae'r Adran Addysg yn derbyn cymhorthdal U.E. i gyllido'r Cynllun.

### Pa gymorth sydd ar gael gyda chost prydau a gwisgoedd ysgol?

#### Prydau Di-dâl

Mae prydau ysgol di-dâl ar gael ar gyfer pob plentyn y mae eu rhieni neu eu gwarcheidwaid yn derbyn un o'r budd-daliadau canlynol:-

1. Lwfans Ceisio Gwaith (sail incwm)
2. Cymorthdal Incwm
3. Credyd Pensiwn (Gwarant)
4. Cymorth dan Ddeddf Lloches a Mewnfudo 1999
5. Credyd Treth Plentyn (ble nad yw incwm trethadwy blynyddol yn uwch na £16,190)
6. Lwfans Cyflogaeth a Chymorth (sail incwm)
7. Credyd Cynhwysol

Nid yw teuluoedd sy'n derbyn Credyd Treth Gwaith yn gymwys er bod incwm trethadwy blynyddol yn is na £16,190.

Os ydych yn derbyn Budd-dal Tai neu Ostyngiad Treth Cyngor gan Gyngor Gwynedd, ni fydd raid i chi gwblhau ffurflen gais am brydau ysgol di-dâl. Byddwn yn asesu eich hawl yn syth. Os nad ydych yn derbyn Budd-dal Tai neu Ostyngiad Treth Cyngor gan Gyngor Gwynedd, a'ch bod yn credu bod gan eich teulu hawl i dderbyn prydau ysgol di-dâl, mae ffurflenni cais ar gael o ysgol eich plentyn neu trwy gysylltu â'r Swyddfa Budd-daliadau (rhif ffôn 01286 682689) .

### **Grant Gwisg Ysgol**

Mae'r Awdurdod ar ran Llywodraeth Cymru yn rhedeg cynllun a rydd grant o £125 (disgyblion blwyddyn derbyn, blwyddyn 3 a blwyddyn 10) neu £200 (disgyblion blwyddyn 7) tuag at y gost o brynu dillad, esgidiau ac offer ar gyfer disgyblion sy'n derbyn prydau ysgol di-dâl neu sy'n derbyn gofal.

Hefyd, mae Cyngor Gwynedd yn cynnig grant o £45 i ddisgyblion blwyddyn 8, 9 a 11, sy'n derbyn prydau ysgol di-dâl at gostau prynu gwisg ac esgidiau.

Mae'r broses ymgeisio'r un fath â'r un ar gyfer prydau ysgol di-dâl a ddisgrifir uchod.

## **7. GWYBODAETH BELLACH**

### **Codi tâl am Weithgareddau Addysgol**

Mae copi o bolisi yr Adran Addysg ar gael ym mhencadlys Yr Adran Addysg ac mae gwybodaeth ynghylch polisiau Cyrff Llywodraethol ar gael o'r ysgolion unigol.

### **Arholiadau a Phroffion Cyhoeddus**

Y Llywodraethwyr yn unol â chyngor Penaethiaid ac mewn ymgynghoriad â rhieni, sy'n gyfrifol am roi enwau disgyblion i mewn i sefyll arholiadau allanol. Mae Llawlyfrau'r Ysgolion yn cynnwys rhestr o'r cyrsiau arholiad a gynigir a gwybodaeth ynghylch canlyniadau. Bydd gan y Llywodraethwyr bolisi ynghylch codi tâl am ail-sefyll arholiadau. Mae manylion pellach i'w cael gan benaethiaid.

### **Pa gamau y gallaf eu cymryd os oes gennyf gŵyn?**

Os oes gennych gŵyn ynghylch addysg eich plentyn, yn y lle cyntaf, ceisiwch ddatrys y mater yn anffurfiol trwy drafod gyda staff yr ysgol y mae eich plentyn yn ei mynychu.

Os teimlwch nad yw eich cŵyn wedi ei datrys, gallwch gysylltu â'r Pennaeth gyda'ch cŵyn, ac efallai y gofynnir i chi gyflwyno'r gŵyn yn ysgrifenedig.

Os yn dilyn hynny, na chafodd y gŵyn ei datrys, gallwch gyfeirio eich cŵyn at bwyllgor cwynion y Corff Llywodraethol. Bydd yr ysgol y mae eich plentyn yn ei mynychu yn gallu rhoi manylion llawn i chi ynghylch y weithdrefn cwynion gyffredinol.

Os oes a wnelo eich cŵyn ag aelod o staff yr Awdurdod, gallwch droi at Weithdrefn Cwynion y Cyngor.

### **Sut allaf dalu am wasanaethau mewn ysgolion cynradd?**

#### **Taliadau amrywiol**

Gellir talu am amryw o wasanaethau ysgolion cynradd megis cinio ysgol, triapiau, gwersi offerynnau, nofio ayb ar-lein. Ceir canllawiau drwy ddilyn [www.gwynedd.llyw.cymru/talueichysgol](http://www.gwynedd.llyw.cymru/talueichysgol)

### **Clwb Gofal Cyn-Ysgol / Brecwast am Ddim**

Dim ond rhai ysgolion cynradd y Sir sy'n cynnal clybiau gofal cyn-ysgol a chlybiau brecwast am ddim. Cysylltwch â'ch ysgol i gael gwybod mwy am eich ysgol chi.

Codir ffi am yr elfen gofal plant cyn y clwb brecwast am ddim. Rhaid archebu lle yn y clwb trwy ddilyn [www.gwynedd.llyw.cymru/fynghyfrif](http://www.gwynedd.llyw.cymru/fynghyfrif)

## **8. GWYLIAU YSGOL - 2020-2021**

### **TYMOR:**

Hydref 2020      1 Medi 2020 - 18 Rhagfyr 2020  
Gwanwyn 2021    4 Ionawr 2021 - 26 Mawrth 2021  
Haf 2021          12 Ebrill 2021 - 20 Gorffennaf 2021

Bydd disgyblion yn dychwelyd i'r ysgol ddydd Mercher, 2 Medi, 2020.

### **GWYLIAU:**

26 - 30 Hydref 2020	(Hanner-Tymor)
21 Rhagfyr 2020 - 1 Ionawr 2021	(Gwyliau'r Nadolig)
15 - 19 Chwefror 2021	(Hanner-Tymor)
29 Mawrth - 9 Ebrill 2021	(Gwyliau'r Pasg)
3 Mai 2021	(Calan Mai)
31 Mai - 4 Mehefin 2021	(Hanner-Tymor)
21 Gorffennaf - 31 Awst 2021	(Gwyliau'r Haf)

Bydd yr ysgolion yn ail-agor ddydd Mercher, 1 Medi, 2021 i athrawon, a dydd Iau, 2 Medi i ddisgyblion (i'w gadarnhau).

Mae 4 diwrnod hyfforddiant arall i'w cymryd gan bob ysgol. Cysylltwch â'ch ysgol leol am wybodaeth.

### **Ysgolion Gwynedd**

Ar adeg argraffu'r ddogfen hon ceir 83 o ysgolion cynradd, 12 ysgol uwchradd, 2 ysgol ganol a 2 ysgol arbennig yng Ngwynedd a chânt eu rhestru isod.

Cafodd pob un ohonynt eu trefnu yn ôl dalgylch ysgol uwchradd. Mae'r Adran Addysg o'r farn bod parhad mewn addysg o'r cyfnod cynradd i'r uwchradd yn hollbwysig ac y dylai rhieni fod yn ymwybodol o'r berthynas hon ac felly cafodd pob ysgol uwchradd eu rhestru gyda'u hysgolion cynradd sy'n eu cyflenwi.

Mae pob ysgol yn ysgolion dydd cydaddysgol. Mae'r holl ysgolion uwchradd yn ysgolion cymuned ar gyfer disgyblion 11 - 18 oed ar wahân i ardal Meirionnydd/Dwyfor ble mae'r ysgolion uwchradd yn ysgolion cymuned 11-16 gyda'r ddarpariaeth ôl-16 yng Ngholeg Meirion/Dwyfor (ac eithrio Ysgol y Berwyn Y Bala).

Mae'r rhan fwyaf o'r ysgolion cynradd hefyd yn ysgolion cymuned ond mae nifer fechan o ysgolion a chyswllt â'r Eglwys yng Nghymru neu'r Eglwys Gatholig. Mae rhai ohonynt yn ysgolion gwirfoddol dan reolaeth, ac mae nifer llai yn ysgolion gwirfoddol dan gymorth.

Mae'r rhestr yn dynodi statws pob ysgol.