



# Gwasanaeth Rheolaeth Adeiladu / Building Control Service



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## Building Regularisation Certificate Application Form (Wales) for non-higher-risk building work

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010, The Building Safety (Description of Higher-Risk Building) (Design and Construction Phase) (Wales) Regulations 2023

### 1. Applicant Details (person intending to carry out the work)

Full Name	
Address	
Post Code	
Phone	
E-mail	

### 2. Location of site to which the building work relates

Address	
Post Code	

### 3. Unauthorised works (append additional information where necessary)

Description of the unauthorised work

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Approximate date the work started	
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## 4. Application Fee

Please refer to the guidance and separate Fee Tables (A, B & C) - Link to [Fee Tables](#)

### Table A (Page 5)

Please state number of new dwellings	
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### Table B (Page 6)

Please state floor area (m2)	
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### Table C (Page 7)

Please state estimated cost of works excluding VAT :	£
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## Quotation

<i>Please attach agreed / accepted quotation</i>
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<b>Applicable charge for Full plans Application</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
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**Please note that registration of the application can only be completed following the correct payment received and processed.**

Please refer to Fee Table Page 2 for payment details [Fee Tables](#)

## 5. Declaration

This application is deposited in relation to the building work etc., as described above. It is submitted in accordance with [Regulation 18](#) and is accompanied by the appropriate charge.

**I / we apply for a Regularisation Certification as described on this form and as detailed on any supplementary documents**

Signature	
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**On behalf of** (insert applicant's name where the declaration is made by an agent)

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Date	
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This form cannot be used for building regularisation certificate applications for higher-risk building work or stage of higher-risk building work or for work to existing higher-risk buildings.

**Rheolaeth Adeiladu / Building Control**  
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