



'Croeso Cynnes' Grant Fund 2022-2023 Guidelines for Applicants

These notes should be read before applications are submitted

We highly recommend contacting a Mantell Gwynedd representative before completing or submitting an application.

For further help or advice please contact:

Carys Williams: carys@mantellgwynedd.com 01286 672626

Overview

'Croeso Cynnes' Grant
offers REVENUE funding between

£1,000 - £5,000
CLOSING DATE 8TH OF DECEMBER 2022

All applicants will be required to complete and submit a simple application form. Your application will need to meet at least one of the fund's aims and objectives:

Eligible Organisations

Organisations within **Gwynedd** will require a written constitution, a set of rules, or a governing document and will need to have a bank or building society account (in the name of the organisation) with a minimum of two signatories in place before applying for a grant.

Conditions of the 'Croeso Cynnes' Grant – All applicants must:

- **Register your proposal and your 'Croeso Cynnes' location on Cyngor Gwynedd website**
- **Collect Data e.e how many events (individual x number of times) so we can report back to the Welsh Government**
- **Flexibility in the application - a place for everyone somewhere (e.g. families, working people, hours day and evening)**



- **Funding will pay for extra costs for organisations to open their doors/ extend opening hours**

Eligible Organisations, who can apply for funding include:

- Voluntary community groups,
- Social enterprises, co-operatives, community owned enterprises, community interest companies provided they operate on a not-for-profit basis

Exclusions

Grants will not be available for:

- Commercial organisations
- Individuals
- Organisations that do not have two signatories per financial transaction (must not be related) cannot apply
- Community/Town Councils

Completing the Application Form

Section 1: About you/your organisation

- Tell us who you are, what area you will operate in and where / how do we contact you?
- Type of organisation? (e.g. Voluntary club/association, youth club/organisation, charity, environmental group etc.)
- What will your organisation do/ offer to support the 'Croeso Cynnes' project

Section 2: About your project

Tell us about your project.....

- What do you want to do? Why do you want to do it?
- What difference will it make in your community / to your group / for your members?
- Will it provide the opportunity for people to get involved and volunteer?
- How many people do you think the project will benefit?
- How many volunteers are / will be involved?
- When do you want to start, and tell us when the project will be completed. **The project must be completed and a final report presented about your project by the end of March 2022**
- What difference will the project make?



- Only by clearly stating what you want to do, will the assessing panel understand what you are trying to do
Be realistic in what you are trying to achieve

Section 3: Financial Details

- This section deals with project costs
- You should list every item you are seeking funding for
- Full cost

Other Valuable Information:

- Applicants are expected to demonstrate the community support for a project by means of independent letters or email (3 max)

Following any grant award:

The contact person will receive a letter / email outlining the panel's decision..
If your application is successful you must agree to:

- Submit receipts for all expenditure
- Use the monies exactly as specified in your application.
- **IMPORTANT - The organisation will acknowledge Mantell Gwynedd and Partners as the source of the grant on any promotional literature or publicity by showing or printing the Mantell Gwynedd and Croeso Cynnes logos on any publicity material including social media**
- This offer of funding is wholly dependent on your commitment to following **all Health & Safety requirements, particularly important is full adherence of all Covid-19 guidance in accordance with Welsh Government requirements.**

PLEASE ENSURE THAT YOU SPEAK TO A MANTELL GWYNEDD OFFICER BEFORE SUBMITTING YOUR APPLICATION.

IMPORTANT: General Data Protection Regulations (GDPR) : Mantell Gwynedd operating on behalf of **Cronfa Croeso Cynnes** and will use submitted details internally for administration purposes only. To see our Privacy Notice visit **www.mantellgwynedd.com**



Please return completed Application Forms to:

Carys Williams

Email : carys@mantellgwynedd.com

or

Arwen Evans

Email: arwen@mantellgwynedd.com

