

This guidance below is set to coincide with questions included in the Gwynedd Regeneration Support Fund Application Form

APPLICANT'S DETAILS

1.	To which fund are you applying	Tick the relevant box
2.	Primary organisation that is making the application	Provide the name of the organisation submitting the application
3.	Organisation's Address	Address of the organisation submitting the application
4.	What is the nature of your organisation?	<p>Any non-profit distributing organisation can apply for funding via the fund (excluding Community Enterprises which distribute profits to investors)</p> <p>To seek support via these funds, organisations must be located in Gwynedd and/or provide for Gwynedd residents. The following criteria must be met if you wish to apply for funding through this fund:</p> <ul style="list-style-type: none"> • Your organisation cannot distribute profit (excluding Community Enterprises which distribute profits to investors) • Your organisation must have a legal and constitutional status • Your organisation must have a clear management structure • Your organisation must have a clear financial management system • It must have operational principles which adhere to legislation on employment, health and safety, equality for workers and volunteers • Show an understanding and commitment to equality in respect of access, language, culture, gender, and ethnic matters • Possess aims and objectives that are in accord with the activities financed through this grant • Show that other groups and individuals in the area support the activity/scheme • It must be shown that the principles of value for money have been followed in developing, implementing, and running the scheme • That operational principles are in place, which correspond with legislation relating to the protection of children and vulnerable adults. <p>Please note that we cannot accept applications from individuals to the fund.</p>
5.	Company / Charity Number	Note the organisation's company / charity number if relevant
6.	Lead Contact Name	Note the name of the main contact operating on behalf of the organisation and Title of post within the organisation

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7.	Deputy Lead Contact Name	Name of deputy lead contact on behalf of the organisation and Title within the organisation
8.	Contact Telephone Number	Note a phone number we can use to contact you to discuss any matters relating to your application
9.	E-mail address	E-mail of main contact - all correspondence relating to your application will be sent to the e-mail address noted here
10.	Organisation's website address	Website of the organisation along with social media details e.g. Twitter, Facebook, Instagram
11.	Does your organisation have a bank account in its name which requires two signatories to authorise Payments?	<p>All applications that are submitted must be in the name of an organisation with a bank account and constitution.</p> <p>If your group is a new organisation which is in the process of opening a bank account, but the account has not opened within the fund's timetable, it is possible for us to consider applications from another organisation within your community that supports your scheme. In this case, you will need to send evidence that your bank account is in the process of being opened, along with evidence of an agreement between your organisation and the organisation that will apply to the fund on your behalf.</p> <p>Please note that this agreement will not affect the ability of neither organisation to apply for a grant for a different scheme via the fund.</p>
12.	Does your group claim VAT?	If your organisation does not claim VAT, you may apply for a grant including the VAT costs. If your organisation claims VAT, it will not be possible to include items' VAT as part of your application.
13.	What is the main activity and objectives of your organisation?	Describe the main activity and objectives of your group (up to 150 words)
14.	If you work with children or vulnerable adults, note which steps are undertaken to safeguard them.	There should be a reference here to any policy or procedures in place by your organisation to safeguard children or vulnerable adults.

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In line with SPF programme guidelines, these are the main Interventions, Outputs and Outcomes relevant to the Regeneration of Our Communities Support Fund

SUPPORTING OUR COMMUNITY'S REGENERATION FUND		
Interventions	Indicative Outputs	Indicative Outcomes
W1: Funding for improvements to town centres and high streets, including better accessibility for disabled people, including capital spend and running costs	<ul style="list-style-type: none"> • Number and m2 of commercial buildings developed or improved • Amount of rehabilitated land or premises • Amount of public realm created or improved • Amount of low or zero carbon energy infrastructure installed • Number of decarbonisation plans developed • Sqm of land made wheelchair accessible/step free 	<ul style="list-style-type: none"> • Jobs created • Jobs safeguarded • Increase footfall • Increased visitor numbers • Reduced vacancy rates • Greenhouse gas reductions • Improved perceived/experienced accessibility • Improved perception of facilities/amenities
W2: Funding for new, or improvements to existing, community and neighbourhood infrastructure projects including those that increase communities' resilience to natural hazards, such as flooding, and investment in locally owned renewable energy generation and waste management to improve the transition to low carbon living This could cover capital spend and running costs.	<ul style="list-style-type: none"> • Number of organisations receiving financial support other than grants • Number of organisations receiving grants • Number of organisations receiving non-financial support • Number of neighbourhood improvements undertaken • Number of facilities supported/created • Number of local events or activities supported • Amount of low or zero carbon energy infrastructure installed • Number of properties better protected from flooding and coastal erosion 	<ul style="list-style-type: none"> • Jobs created • Jobs safeguarded • Greenhouse gas reductions • Increased users of facilities/Amenities • Improved perception of facility/infrastructure project • Improved perception of facilities/Amenities • Increased number of properties better protected from flooding and coastal erosion

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W3: Creation of and improvements to local green spaces, community gardens, watercourses and embankments, along with incorporating natural features and biodiversity improvements into wider public space.	<ul style="list-style-type: none"> • Amount of rehabilitated land or premises • Sqm of land made wheelchair accessible/step free • Amount of public realm created or improved • Number of facilities supported/created • Amount of green or blue space created or improved • Amount of new or improved cycleways or paths • Number of neighbourhood improvements undertaken • Number of trees planted 	<ul style="list-style-type: none"> • Increased footfall • Improved perception of facility following support • Increased visitor number • Increased use of cycleways or paths • Jobs created • Improved perception of facilities/Amenities • Increased users of facilities/Amenities • Improved perceived/experienced accessibility
W5: Design and management of the built and landscaped environment to 'design out crime'.	<ul style="list-style-type: none"> • Amount of public realm created or improved • Amount of new or improved cycleways or paths • Number of neighbourhood improvements undertaken 	<ul style="list-style-type: none"> • Increased footfall • Increased use of cycleways or paths • Improved perception of • Safety Reduction In neighbourhood crime
W7: Support for active travel enhancement and other small-scale green transport infrastructure projects, having regard to the Wales Transport Strategy.	<ul style="list-style-type: none"> • Amount of new or improved cycleways or paths • Number of neighbourhood improvements undertaken • Amount of public realm created or improved • Number of facilities supported/created • Amount of green or blue space created or improved 	<ul style="list-style-type: none"> • Increased use of cycleways or paths
W14: Funding to support relevant feasibility studies.	<ul style="list-style-type: none"> • Number of feasibility studies supported 	<ul style="list-style-type: none"> • Increased number of projects arising from funded feasibility studies
W26: Support for growing the local social economy, including community businesses, cooperatives and social enterprises.	<ul style="list-style-type: none"> • Number of people attending training sessions • Number of businesses receiving financial support other than grants • Number of businesses receiving grants • Number of businesses receiving non-financial support • Increased number of potential entrepreneurs provided assistance to be business ready 	<ul style="list-style-type: none"> • Jobs created • Jobs safeguarded • Number of new businesses created • Increased number of businesses engaged in new markets • Increased amount of investment

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INFORMATION ABOUT THE PROJECT YOU WANT TO BE FUNDED VIA THE FUND

15.	Project Name	Note the name of the Project you want to be funded via the fund
16.	Project location	Note in which area the project will be operational, including the post code.
17.	Main Investment Priority	<p>Note how your application contributes towards the following objective</p> <p>The Community Regeneration Fund aims to</p> <ul style="list-style-type: none"> a) Provide funds to develop or implement projects that respond to local issues and priorities which has been identified in the Ardal Ni 2035 Project b) Provide support to enable local groups, organisations and initiatives to take a progressive role in the environmental, economic, social and cultural improvement of areas c) Support new Community Initiatives to establish d) Support existing Community Initiatives to develop and grow <p>Please indicate how your application contributes to the enlightenment of one of the above objectives</p>
18.	Type of application made	<p>Specify the application type of Fund (Revenue / Capital)</p> <p>The Community Regeneration Fund offers 3 grant schemes;</p> <ul style="list-style-type: none"> 1. Small grant of capital or revenue (£10,000 - £25,000) 2. Regeneration Project Implementation Grants: <ul style="list-style-type: none"> a) Revenue only (£25,001 - £75,000) b) Capital and revenue (£25,001 - £200,000) <p>INDIVIDUAL APPLICATIONS WILL BE LIMITED TO ONE OF THE ABOVE GRANT SCHEMES</p> <p>It will be normal for funds to consider grants up to 80%, of project costs, encouraging applications that can demonstrate at least 20% of matching funds. In special circumstances the fund will be able to consider applications up to 100%, where it can be proven that this is not possible.</p> <p>See question 11 in relation to VAT</p>
19.	SPF Fund Intervention Numbers	The numbers and explanation of interventions have been noted in the table above. Note here the intervention numbers that your project responds to - W1, W2, W3, W5, W7, W14, W26
20.	SPF Indicative Outputs Targets	The output targets for each intervention have been noted in the tables above. We recommend that you select up to 3 to 5 output targets for each intervention, noting the output name and the proposed target total

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21.	SPF Indicative Outcomes Targets	The output targets for each intervention have been noted in the tables above. We recommend that you select up to 3 to 5 output targets for each intervention, noting the output name and the proposed target total.
22.	Start Date of the Project	The date you intend to start your project / hold your event, should the application be successful, should be noted
23.	End Date of the Project	The date you expect to complete your project/event should be noted here. Please note that each scheme funded via the key funds must be completed by 31 December 2024, and it will not be possible to grant an extension after this date.

PROJECT'S MILESTONES

24.	List the milestones of your project	<p>Set out your timeframe to complete all elements of your project, from the project start date to the project end date.</p> <p>You will be asked to ensure that clear milestones have been identified that demonstrate the programme and timetable for project implementation.</p> <p>The details you will note here will be considered as part of your application assessment process.</p>
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DESCRIPTION OF THE PROJECT

25.	Overview of your project (up to 500 words)	<p>You should in give an overview of what your project will be while also referring to the activities, main goals and objectives of your project.</p> <p>Note that your plan does not have to respond to each of the objectives below in order to succeed, but it is suggested that you offer evidence for each valid objective in order to aim to reach a high score.</p> <p>It should be noted here</p> <ul style="list-style-type: none"> • Details of community benefits, community, social, and linguistic • Details of investment and development of the local economy • Details of volunteers and participation opportunities for Gwynedd residents • How the project encourages the community to take a more proactive role within the area; • How the project improves locations important to communities • How the project increases job opportunities, skills development among individuals within communities and promotes opportunity and promoting equal opportunities for all. • How the project encourages, protects, and enriches the environment
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26	Why is there a need for the project in your area? (up to 250 words)	You should refer here to any consultation work and provide evidence of the local need for this project
27.	Who would benefit from the project (up to 150 words)	You should note here how Gwynedd communities would benefit from the project

REAL LIVING WAGE

28.	I / we confirm that any jobs created as a result of the grant will pay the Real Living Wage, and I /we will work towards a Living Wage accreditation	If relevant to your scheme, it should be noted that any grant salaries that are used to pay salaries will pay the living wage. Additionally, there will be a need to note when you will work to complete a living wage accreditation
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LOCAL PLANS AND STRATEGIES

29.a	Note how using the grant will complement the objectives of the Gwynedd Plan 2023-2028.	You should note here how your scheme complements the Gwynedd Plan 2023.28
29.b	Note how the grant's use will implement the NI 2035 Area project.	You should note here how the grant's use will implement with major local issues that have been identified during the work of the Our Area 2025
29.c	Note how using the grant will complement the objectives of the Gwynedd Arts Plan	Only if relevant to your scheme, you should note here how your scheme complements the Gwynedd Arts Plan
29.d	Note how using the grant will complement the good practice of the Gwynedd Events Guide	Only if relevant to your scheme, you should note here how your scheme complements the Gwynedd Events Guide
29.d	Note how using the grant will complement the objectives of the Slate Landscape of Northwest Wales World Heritage Site Management Plan	Only if relevant to your scheme, you should note here how your scheme complements the Slate Landscape Management Plan
29.e	Note how using the grant will intertwine complement Gwynedd and Eryri Sustainable Visitor Economy Plan 2035	Only if relevant to your scheme, you should note here how your scheme complements the Gwynedd and Eryri Sustainable Visitor Economy Plan 2035

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THE WELSH LANGUAGE

30.	Does your organisation have a Welsh Language Policy or Statement?	If not, outline how you will use the grant to ensure bilingual services for the public? This may include your services (and meetings) on a face-to-face level or over the phone, printed material, signage and web pages.
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NET ZERO

31.	How does the proposal support the wider environmental Zero Net policies or ambitions of the UK Government and Welsh Government? (150 words)	The answer to this question should be specific to the project you are seeking funding for
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EQUALITY

32.	Describe how you have considered the equality impacts of your proposal, the relevant affected groups based on the protected characteristics, and any measures you are proposing in response to these impacts. (150 words)	The answer to this question should be specific to the project you are seeking funding for
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APPLICANT EXPERIENCE AND CAPACITY

33.	What experience has your organisation got in delivering the type, size and scale of this project activity (up to 200 words)?	Reference should be made here to examples of similar or similar-sized projects that have been delivered by your organisation in the past
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SUPPORT FUND SPF GWYNEDD: DETAILED GUIDANCE



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FINANCIAL

34.	Total cost of the project	The exact cost of the project in its entirety should be noted here
35.	Grant total applied for via this fund	You should note how much funding you are applying for from this fund
36.	Match Funding Source and Amount	If you have secured match funding for your project note here the total match funding that has been secured and from where has the funding been secured.
37.	If you are seeking 100% of the cost of your project, note your rationale for this	When answering this question, you should refer to your scheme's value for money
38.	How have you procured your project?	You should note here how you have sought prices for your project and explain why you intend to use one company over another, showing the value for money. In addition to the guidelines, we have also provided details and good practice to seek quotations for your project/event and we suggest that you read them carefully. Please note that you will need to send every quotation you have received for the project/event with the application form



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Regeneration Support Fund Application Form

PROFFIL GWARIANT Y PROSIECT Y PROSIECT		Please note match funders below					
Item and cost		SPF Support Fund	Total
1.	£						
2.	£						
3.	£						
4.	£						
5.	£						
6.	£						
Total	£						



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Applicants are required to ensure full compliance with UK subsidy regulations		
39.	Does any aspect of the project involve Commercial activity	Please indicate if the activity that will be funded through this fund is a commercial activity
40.	If it is, briefly explain what the commercial activity is	If you specify Yes to question 40 please explain what exactly the commercial activity is (200 words)

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SUMMARY

WHAT NEEDS TO BE SUBMITTED WITH THE APPLICATION?

- All applicants must return the following items:
- Application Form
- Signed and dated copy of the Organisation's Constitution
- Evidence of estimates / quotations for costs of the project
- Bank statement including account details, sort code, Bank address
- Evidence of any other contributions towards the scheme (evidence of the scheme's match funding)
- Business Plan or other suitable information showing that the project is viable
- Event Management Plan (If relevant)
- Welsh Language Policy
- Equality Policy
- At least 3 letters of support and any other evidence that can support your application
- Evidence of any legal interest in property (lease or deeds), if applicable
- Evidence of planning permission or written evidence from the relevant authority confirming that planning permission is not required (if relevant)
- Evidence of Building Regulations Approval or written evidence from the relevant authority confirming that Building Regulations Approval is not required (if relevant)



Mae'r ddogfen yma hefyd ar gael yn Gymraeg.