



2025/2026

## Commercial Waste and Recycling Service booklet

# Welcome to your Commercial Waste and Recycling Collection service

Since 6<sup>th</sup> April 2024 all commercial waste in Wales is separated by businesses and submitted for collection in a similar way to household recycling collections.

## How should I present my waste and recycling?

You must sort your waste and recycling into five separate containers, one for each of the following 'waste and recycling streams':

- » Paper and Cardboard
- » Metal Cans, Plastics, and Cartons
- » Glass Bottles and Jars
- » Food Waste
- » Waste that cannot be recycled

Based on the amount of waste and recycling you produce, we will provide you with:

### Paper and Cardboard



240ltr, 360ltr, 660ltr or 1100ltr wheelie bins, or a 47ltr or 90ltr hessian sack that you can reuse for recycling Paper and Cardboard.

### Metal Cans, Plastics, and Cartons (including 'Tetra Pak')



240ltr, 360ltr, 660ltr or 1100ltr wheelie bins, or a 47ltr or 90ltr hessian sack that you can reuse for recycling Metal Cans, Plastics, and Cartons.

## Mixed Glass Bottles and Jars



240ltr, 360ltr, or 660ltr wheelie bins for recycling Glass Bottles and Jars.

## Food Waste



A 240ltr wheelie bin or a 23ltr caddy for recycling Food Waste.

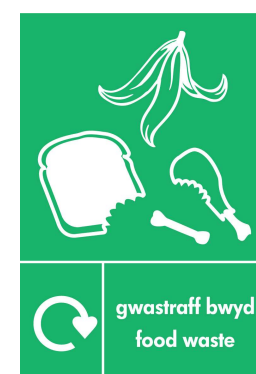
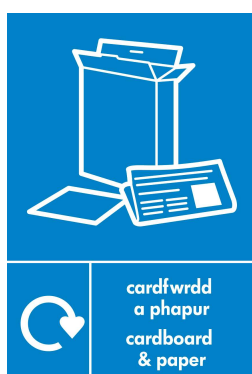
## Waste that cannot be recycled



240ltr, 360ltr, 660ltr, or 1100ltr wheelie bins for the rest of your non-recyclable waste, namely "rubbish" or "residual" waste. You can also present sacks for collection. We will not provide the sacks.

There will be stickers on each bin and hessian sack to clearly indicate which 'waste or recycling stream' each one belongs to. We will only collect waste and recycling from the containers listed here.

If you would like to replace your containers, order additional containers, or discuss your options please contact us.



# Get your waste and recycling right

Please don't:

- ✗ Use any containers not provided by the Council.**
- ✗ Use any single use clear plastic sacks you may have left over from a mixed recycling service previously provided by the Council.**
- ✗ Place items on top of or next to your containers. Unless we have agreed, and arranged in advance to collect any additional waste.**
- ✗ Place items in plastic bags before placing them in your recycling container. Place items in loose, except for:**
  - **When you dispose of paper that has been through a shredder. This type of waste needs to be put in a clear plastic bag before putting it in your Paper and Cardboard recycling container.**
- ✗ Mix your waste and recycling in any way other than the five 'waste and recycling streams' listed above. We will not collect your recycling if it has been mixed up or contaminated.**

Please remember that you need to:

- ✓ Present your food waste for collection in the biodegradable bags supplied.**
- ✓ Ensure that all your containers have the lid completely closed.**
- ✓ Put your containers out for collection before 6am on your collection day.**
- ✓ If applicable, collect your containers from the collection point once they have been emptied.**

There will be no change to your collection days. Your rubbish, glass and food recycling will continue to be collected weekly. Recycling paper and cardboard as well as recycling metal cans, plastics, and cartons will be collected every two weeks.

We will not empty any recycling bin that has mixed or contaminated items. It will be the responsibility of the customer to remove the items from the bin before the next collection. Where that is not possible, additional costs for emptying the bin will be due.



# What goes where?

## Paper a Cardboard



Flat cardboard boxes only

### We will accept:

- ✓ Paper (clean printed / unprinted)
- ✓ Shredded paper (in a clear plastic bag)
- ✓ Paperback books
- ✓ Newspaper
- ✓ Magazines
- ✓ Catalogues
- ✓ Envelopes (with or without a window)
- ✓ Telephone directories
- ✓ Cardboard packaging
- ✓ Egg boxes

### We will not accept:

- ✗ Paper or cardboard contaminated with food, oil, grease, or paint
- ✗ Takeaway pizza boxes and wrapping paper materials from the chip shop
- ✗ Hardback books
- ✗ Wallpaper
- ✗ Gift wrapping paper
- ✗ Paper towels, tissues, kitchen roll, paper napkins
- ✗ Scratch cards

# Metal Cans, Plastics, and Cartons (including 'Tetra Pak')



Put black or brown plastic in your container for non-recyclable waste

Empty, rinse, and compress plastic items and cans safely

Empty aerosols only

Clean foil only

## We will accept:

- ✓ Clean plastic bottles (milk, drink, detergent etc.)
- ✓ Clean plastic food containers (e.g. butter/margarine tubs, yoghurt pots, fruit tubs, and non-black/brown food trays)
- ✓ Clean food and drink cans (steel and aluminium)
- ✓ Aerosols (empty please, no paint or harmful chemicals)
- ✓ Clean foil and foil cartons (no food or chemical contamination)
- ✓ Waxed cardboard cartons, such as 'Tetra Pak' the type used for fruit juice, milk, and soup

## We will not accept:

- ✗ Hard plastics e.g. toys, clothes hangers, and plant pots
- ✗ Items of black or brown plastic
- ✗ Plastic bags e.g. shopping bags, bread bags and frozen food bags
- ✗ Plastic film including cling film, food tray film and pallet wrapping
- ✗ Multi-pack plastic packaging materials, such as those holding crisps and soft drinks
- ✗ Plastic material for wrapping sweets, biscuits, and chocolate bags or packages
- ✗ Crisp packets / paper-backed foil, and foil pouches
- ✗ Soft plastic packages e.g. baby foods, and microwave rice
- ✗ Plastic bubble wrap
- ✗ Polystyrene
- ✗ Aerosols or cans used for holding paint or harmful chemicals
- ✗ Gas canister and empty gas lighters

## Mixed Glass



Remove any plastic or metal lids and place them with your Metal Cans and Plastics for recycling

Empty and rinse glassware

### We will accept:

- ✓ Clean glass bottles (all colours)
- ✓ Clean glass jars (all colours)

### We will not accept:

- ✗ Glass panes (such as window glass)
- ✗ Mirrors
- ✗ Light bulbs
- ✗ Crockery / Pyrex (including ceramics and china)

## Food Waste



### We will accept:

- ✓ Fruit and vegetables, including cores and peels
- ✓ Cooked meat and fish, including bones and shells
- ✓ Tea bags and coffee grounds
- ✓ Egg shells
- ✓ Leftover food or food past its date

### We will not accept:

- ✗ Food packaging
- ✗ Liquids, such as gravy or milk
- ✗ Oils or fats
- ✗ Animal excrement



# Waste that cannot be recycled

(residual waste / rubbish)



## We will accept:

- ✓ Paper or cardboard contaminated with food, oil, grease, or paint
- ✓ Takeaway pizza boxes and wrapping paper materials from the chip shop
- ✓ Hardback books
- ✓ Wallpaper
- ✓ Gift wrapping paper
- ✓ Paper towels, tissues, kitchen roll, paper napkins
- ✓ Scratch cards
- ✓ Hard plastics e.g. toys, clothes hangers, and plant pots
- ✓ Items of black or brown plastic
- ✓ Plastic bags e.g. shopping bags, bread bags and frozen food bags
- ✓ Plastic film including cling film, food tray film and pallet wrapping
- ✓ Multi-pack plastic packaging materials, such as those holding crisps and soft drinks
- ✓ Plastic material for wrapping sweets, biscuits, and chocolate bags or packages
- ✓ Crisp packets / paper-backed foil, and foil pouches
- ✓ Soft plastic packages e.g. baby foods, and microwave rice
- ✓ Plastic bubble wrap
- ✓ Aerosols or cans used for holding paint or harmful chemicals
- ✓ Polystyrene
- ✓ Empty gas lighters
- ✓ Fire ash (cold ash only)

## We will not accept:

- ✗ Batteries\*
- ✗ Gas canister\*
- ✗ Oils or fats\*
- ✗ Hazardous or clinical waste\*
- ✗ Any items specified in the 'We will accept' lists

\* You will need to arrange for a specialist waste company to remove these.

If you need more information about what you can and can't recycle then contact us.

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[www.gwynedd.llyw.cymru/commercialwaste](http://www.gwynedd.llyw.cymru/commercialwaste)

[commercialwaste@gwynedd.llyw.cymru](mailto:commercialwaste@gwynedd.llyw.cymru)

Telephone Number: 01758 704222