GWE PS1

APPLICATION FOR A CIVIL PARTNERSHIP CERTIFICATE

PLEASE READ THE NOTES OVERLEAF BEFORE COMPLETING THIS FORM

FOR REGISTRATION AUTHORITY USE ONLY

Entry No	Cert No	Date of issue

1 APPLICANT

Name of applicant Mr / Mrs / Miss/Ms .....

(State name in full)

Full postal address .....

.....

Post code.....Telephone no.....

2 Are you applying for your own civil partnership certificate? YES/NO If not please state your relationship to the person to whom the certificate relates

.....

3 It would help us if you would state the purpose for which the certificate is required

.....

4 DETAILS OF CIVIL PARTNERSHIP CERTIFICATE REQUIRED

Name of civil partner	Name of civil partner
Address at the time of the civil partnership registration	**Address at the time of the civil partnership registration**
Place of the civil partnership registration	
Date of the civil partnership registration	

5 REQUIREMENTS

Civil Partnership Certificate £.....

I require.....Full certificate(s)

I require.....Extract(s)

6 REMITTANCE ENCLOSED (Postal applications only)

I enclose a cheque/postal order for £.....

7

Signature..... Date.....

POSTAL APPLICATIONS

If you apply by post please complete this form and enclose a stamped addressed envelope and the appropriate fee in sterling. Information about the cost of certificates may be obtained from any registration authority. All remittances should be made payable to ..... and crossed "/& Co/". **DO NOT SEND CASH.**

This application form should be sent to the registration authority of the area where the civil partnership was registered.

DO NOT use this form for making applications to the REGISTRAR GENERAL.

TYPES OF CERTIFICATE

There are two types of certificate. The full certificate shows all the information contained in the civil partnership record, including the addresses for the civil partners at the time the civil partnership was registered. The extract certificate does not show these addresses.

INFORMATION NEEDED

The details of both civil partners and the date and place where their civil partnership was registered should be provided in box 4 overleaf.

For a full certificate, the details provided must also include the full addresses of both civil partners at the time their civil partnership was registered.

If the addresses are not provided in box 4, an extract certificate will be issued.

If a full certificate is required and the full addresses of both civil partners cannot be provided, an application may be made to the Registrar General with the reasons. The Registrar General may authorise the issue of a full certificate if satisfied that it would be reasonable to do so.