# SECTION 6

# 6. The Leader(s)

## 6.1 Election

**6.1.1** The Leader(s) will be elected by Full Council.

**6.1.2** The Leader(s) will usually be elected at an annual Council meeting for the term of the Council. However, where the post of Leader(s) becomes vacant between Council elections the Leader(s) will be elected at the next meeting of the Full Council.

## 6.2 Term of Office

The Leader(s) is/are appointed for the term of the Council.

## 6.3 Resignation, Dismissal, Disqualification and Suspension

**6.3.1** The Leader(s) may resign the position of Leader(s) by writing to the Chair.

**6.3.2** The Leader(s) can be dismissed where the Council passes a resolution removing him/her from office in accordance with the Rules below.

**6.3.3** The/A Leader shall cease to be Leader if he/she is suspended or disqualified as a Councillor, or, for other such reasons, cannot fulfil the role of Leader.

**6.3.4** The/A Leader will cease to be Leader upon suffering any disability which will, or is likely to, prevent him/her from undertaking the role of Leader for a period of three months or more, unless the full Council consents to him/her remaining in post.

## 6.4 Deputy Leader

### 6.4.1 Appointment

The Leader(s) may designate one of the Members of the Cabinet as Deputy Leader.

### 6.4.2 Duties of the Deputy Leader

The Deputy Leader(s) may exercise all the functions of the Leader(s) where the position is vacant or where the Leader(s) is/are absent or is otherwise unable to act.

### 6.4.3 Removal from Office

The Leader(s) may, if he/she thinks fit, remove the Deputy Leader(s) from office at any time.

## 6.5 Functions and Delegated Authority

### 6.5.1 Membership of the Cabinet

The Leader(s) appoints and dismisses the Members of the Cabinet subject only to their being a minimum of two, and a maximum of nine, Members of the Cabinet (not counting the Leader) at any time. This number may be increased pursuant to section 5.12.2.2 in the event of a job share to 13.

### 6.5.2 Role of the Leader

The Leader (or one of the Leaders) will chair meetings of the Cabinet and determine the portfolios of Members of the Cabinet.

### 6.5.3 The Cabinet Scheme of Delegations

The Leader(s) will prepare and submit for approval a Cabinet Scheme of Delegations setting out the delegations of Executive Functions, including, where the principle has been approved as part of the Council's Executive Arrangements the delegated authority of each Member of the Cabinet, and thereafter keep this under review and submit updates to the Scheme as appropriate. In addition, the Leader(s) has/have powers under s.15(4) of the Local Government Act 2000 to discharge personally or to arrange for discharge under others' delegated powers any Executive functions not covered by the Scheme of Delegations for the time being.

(NB: no Member of the Cabinet may have a Deputy, other than the Leader. This means that no Member of the Cabinet can have responsibilities which mean that they will work to, or under, another Member of the Cabinet, except the Leader).

### 6.5.4 Meetings of the Cabinet

Subject to the requirement to publish notice of each meeting three clear days before it takes place, and other conditions contained in Section 14 the Leader(s) can call meetings of the Cabinet at such times and places as he/she chooses (NB: the Chief Executive, the Section 151 Officer, and the Monitoring Officer can all, should the need arise, call meetings of the Cabinet as well).

### 6.5.5 Chairing Cabinet Meetings

The Leader(s) shall chair Cabinet meetings. In the Leader's absence the Deputy Leader(s) will chair. If the Deputy Leader(s) is not available the Cabinet will appoint a Member of the Cabinet to Chair the meeting on their behalf.

### 6.5.6 Appointments of Representatives on Outside Bodies

The Leader(s) has authority to appoint representatives of the Council on outside bodies where those outside bodies relate to Executive Functions of the Council.