CYNGOR GWYNEDD COUNCIL
GWASANAETH RHEOLI LLYGREDD A THRWYDDEDU / POLLUTION CONTROL & LICENSING SERVICE
GWASANAETH GWARCHOD Y CYHOEDD / PUBLIC PROTECTION SERVICE
ADRAN AMGYLCHEDD / ENVIRONMENT DEPARTMENT

Deddf Safleoedd Carafanau a Rheoli Datblygu / Caravan Sites and Control of Development Act 1960
Deddf Iechyd Cyhoeddus 1936 / Public Health Act 1936

Rhestr wirio ar gyfer cais am drwydded o dan y Deddfau uchod. Rhaid i'r cais gynnwys y dogfennau canlynol:-	**Checklist for a licence application under the above Acts. Your application must include the following documents:**
1. Ffurflen gais wedi ei arwyddo.	1. Signed application form.
2. Copi /a'u o ddyfarniad / au caniatâd cynllunio dilys. (dogfen llawn eu angen). Ni chaiff drwydded safle ei chyflwyno os nad oes caniatâd cynllunio wedi ei ganiatáu ar gyfer y atblygiad.	2. Copies of valid planning permission certificate /s (complete document required). A site licence will not be granted until planning permission is granted for the development.
3. Bydd ceisiadau newydd am drwydded / newid mewn perchnogaeth angen cadarnhad perchnogaeth ar ôl cwblhau'r pwrcasu (llythyr cyfreithiwr neu gopi o Gofrestrfa Tir)	3. New applications / transfer of ownership requires a proof of ownership once purchase is fully completed (solicitors' letter or copy of land registry)
4. Dau gynllun gweddlun manwl o'r safle ar **raddfa heb fod yn llai na 1:500** ac unrhyw wybodaeth ategol arall. Rhaid darparu cynllun manwl wedi ei seilio ar ofynion :- Safonau Model 1989 - carafanau statig Safonau Model 1983 - carafanau teithiol / pebyll / podiau. Rhaid i'r cynllun manwl o'r safle ddangos ffiniau'r safle, lleoliad lleiniau carafánau / pebyll a'r canlynol: • Ffyrdd a llwybrau troed • Blociau toiled, ystorfeydd ac adeiladau eraill • Traeniad dwr aflan a dŵr wyneb • Cyflenwad dwr • Llecynnau adloniant • Pwyntiau tan • Llefydd parcio Dylai'r cynllun wahaniaethu rhwng y cyfleusterau a ddarperir eisoes a chyfleusterau arfaethedig.	4. Two lay - out detailed plans of the site to scale of **not less than 1:500** and any other supporting information. The detailed plan should be based on requirements of :- Model Standards 1989 - static caravans Model Standards 1983 - touring caravans / tents / pods. The detailed site plan must show the boundaries of the site, positions of caravans / tents standings, the following: • Roads and footpaths • Toilets blocks, stores, and other buildings • Foul and surface water drainage • Water supply • Recreation spaces • Fire Points • Parking Spaces The plan should distinguish between facilities already provided and facilities proposed.
Bydd swyddog o'r adran hon yn cysylltu â chwi i drefnu archwiliad safle yn unol ar Safonau Model (amodau trwydded) unwaith bydd y ffurflen gais ar dogfennau a nodir uchod wedi eu dychwelyd i'r adran hon.	An officer of this department will contact you to arrange a site inspection in line with Model Standards (licence conditions) once the application form and documents stated above are returned to this department.

Swyddog Gorfodaeth Trwyddedu / Licensing Enforcement Officer
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